The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, April 2, 2012 at 7:30 p.m., at Albany Elementary School, pursuant to due notice to board members and the public.

**Present**
Randy Burch, Kurt Friehauf, James Shrader, Carl Ziegler, Pat Bealer, Al Darion, Amy Faust, Caecilia Holt

**Absent**
Craig Schroeder, Laura Stoudt (student representative)

**Also Present**
Nicholas Lazo, Karl Olschesky, Rikki Clark, Matthew Link, Cynthia Meyer, Rebecca Beidelman, Barbara Richard, David Miller, Luke Bricker, Erin Webb, Steve Sharadin, Karen Austin, Donna Keglovits, Melissa Blatt, Cyndi Parker, Amy Howard, Kristin Haring, Pam Ashman, Scott Heiter, Amy Howard

**Call to Order**
The meeting was called to order at 7:56 p.m. by President Ziegler.

**Welcome**
President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

**Personnel**
Motion made by Pat Bealer, seconded by Amy Faust, to approve the following personnel items:
1. The acceptance, with regret, of the resignation due to retirement of Erin M. Webb as a transition coordinator at the high school, effective June 30, 2012.
2. The approval of Clint D. Kiscadden as a maintenance employee/groundkeeper for eight work hours per day, effective April 10, 2012, at a rate of $11.90 per hour.
3. The approval of Rikki L. Savidge as a certified substitute teacher for the 2011-2012 school year, effective April 3, 2012, at the approved rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter. Ms. Savidge was previously approved as a guest substitute teacher and since then received her teaching certificate.

The motion carried.

**Student Vacation Request**
Motion made by Amy Faust, seconded by Caecilia Holt, to approve the parent request for student #105029 to take a 10 day vacation absence from May 22 through June 5, 2012. This will exceed the student’s allotted vacation time by 8.5 days due to a previous vacation absence.

The motion carried.

**Policy 217**
Motion made by Amy Faust, seconded by Caecilia Holt, to approve the first reading of Policy 217.

The motion carried.

**Sec. 125 Flex Benefits Plan**
Motion made by Amy Faust, seconded by Pat Bealer, to approve a Memorandum of Understanding with Kades-Margolis for implementation and enrollment of the Section 125 Flex Benefits Plan including a $2 per employee per month administrative fee which will be paid by the school district.

The motion carried.

**Flexible Benefits Adoption**
Motion made by Pat Bealer, seconded by Amy Faust, to approve a Flexible Benefits Adoption Agreement with CBIZ effective July 1, 2012 to reflect changes in medical care reimbursement, addition of waiver of premium benefit and vision plan.

The motion carried.

**Electricity Quotes**
Motion made by Pat Bealer, seconded by Kurt Friehauf, to authorize the business administrator and superintendent to solicit and accept quotes for electricity as of August 1, 2012 and lock-in for twelve months. Sites would include the Albany, Greenwich, and Maxatawny buildings.

The motion carried.
Conference Request
Motion made by Al Darion, seconded by Amy Faust, to approve the conference request for Zachary N. Rudy to attend the STIHL Training Course for Educators on July 23 through 25, 2012 in Virginia Beach, VA, at a cost of $974.00. This will be paid for out of Title II funds.
Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Superintendent Search
Motion made by Jim Shrawder, seconded by Caecilia Holt, to employ the Berks County Intermediate Unit to conduct the superintendent search, and ask Dr. Gilmartin and Dr. Yarworth is they are interested in assisting with the final interview process in an advisory capacity.
Roll call vote: Yes 5 No 3 (Bealer, Burch, Faust) Absent 1 (Schroeder)
Motion carried.

Listserv
Motion made by Kurt Friehauf, seconded by Amy Faust, to direct the administration to research the creation of a listserv for the weekly electronic distribution of all board agendas.
Roll call vote: Yes 6 No 2 (Friehauf, Shrawder) Absent 1 (Schroeder)
Motion carried.

Comparative Audit
Motion made by Jim Shrawder, seconded by Amy Faust, to remove the motion off the table to authorize the solicitation of proposals for a comparative audit that would compare our district to other similar sized districts for the purpose of identifying opportunities for cost savings. Such audit to be performed by an auditing firm with expertise and experience in auditing public school districts and having no existing ties or relationships with this district.
Roll call vote: Yes 7 No 1 (Bealer) Absent 1 (Schroeder)
Motion carried.

Motion made by Jim Shrawder, seconded by Al Darion, to table the motion to authorize the solicitation of proposals for a comparative audit.
Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Discussion Items
2012-2013 Budget

Adjournment
Motion made by Pat Bealer, seconded by Kurt Friehauf, to adjourn the meeting at 9:43 p.m. and reconvene into Executive Session.
Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary