Minutes
Of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, December 3, 2012, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, December, 2012 at 7:30 p.m., at Greenwich-Lenhartville Elementary School, pursuant to due notice to board members and the public.

Present
Randy Burch, Amy Faust, Caecilia Holt, Kurt Friehauf, Craig Schroeder, James Shrawder, Carl Ziegler, Pat Bealer

Absent
Al Darion

Also Present
Katherine Metrick, Karl Olschesky, Rikki Clark, David Miller, Matthew Link, Rebecca Beidelman, Erin Anderson, Tracy Blunt, James Brown, Barb Richard, Chris Harrington, Tom Capparell, Bud Runkle, Melissa Blatt, Terry Guers, Kelly Miller, Lisa Mitchell, Andy Brett

Call to Order
The meeting was called to order at 7:36 p.m. by President Ziegler.

Welcome
President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Personnel
Motion made by Amy Faust, seconded by Randy Burch, to approve the following personnel items:

1. The approval of the following substitute teachers for the 2012-2013 school year, effective December 4, 2012, at a rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter:
   Angela M. Bucci-Herb
   Alyse P. Weidenhammer
   Samantha R. Rowlands
   Sarrah J. Pease
   Jaimie L. Shipe

2. The approval of Nancy E. Runyon as a substitute nurse aide for the 2012-2013 school year, effective November 13, 2012, at a rate of $13.50 per hour.

3. The approval of Nancy E. Runyon as a substitute classroom aide for the 2012-2013 school year, effective November 13, 2012, at a rate of $9.75 per hour.

4. The approval of Kristin L. Koegel as a high school JV girls basketball coach for the 2012-2013 school year at a stipend of $2,262.

5. The approval of the attached salary increase for Jennifer N. Hess due to completion of the six month evaluation process, per Policy 328, effective October 10, 2012.

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Roll call vote: Yes 8  No 0  Absent 1 (Darion)
Motion carried.

Conference Requests
Motion made by Amy Faust, seconded by Kurt Friehauf, to approve John A. Ebner to attend the PA Educational Technology Expo and Conference (PETE & C) on February 10-13, 2013, in Hershey, PA, at a cost of $749.

Roll call vote: Yes 8  No 0  Absent 1 (Darion)
Motion carried.

Motion made by Amy Faust, seconded by Kurt Friehauf, to approve the following conference requests:

1. The approval for Brenda L. Boyer to attend the PA School Librarians Association (PSLA) Annual Conference on May 2-4, 2013, in Hershey, PA, at a cost of $570.

2. The approval for Lauren M. Kresge to attend the PA School Librarians Association (PSLA) Annual Conference on May 2-4, 2013, in Hershey, PA, at a cost of $742.15.

Roll call vote: Yes 8  No 0  Absent 1 (Darion)
Motion carried.
Overtime Pay

Motion made by Pat Bealer, seconded by Amy Faust, to approve the overtime for essential personnel as listed on the attached memorandum dated November 29, 2012 and included in the support staff handbook as Addendum B-1.

Roll call vote: Yes 8  No 0  Absent 1 (Darion)
Motion carried.

Keystone Exam Results

Motion made by Kurt Friehauf, seconded by Jim Shrawder, to require each student’s Keystone Exam scores be listed on his/her high school transcript.

Roll call vote: Yes 6  No 2 (Bealer, Schroeder)  Absent 1 (Darion)
Motion carried.

Generator Purchase

Motion made by Pat Bealer, seconded by Amy Faust, to approve the quote of Schatz Electric to extend generator power to the high school server room at a cost of $1,865.

Roll call vote: Yes 9  No 0  Absent 1 (Darion)
Motion carried.

Transformer Bid & Specifications

Motion made by Amy Faust, seconded by Pat Bealer, to authorize the administration to have specifications prepared and advertise a bid proposal for the replacement of the electrical transformer in the high school.

Roll call vote: Yes 8  No 0  Absent 1 (Darion)
Motion carried.

Assessment Appeal Intervener

Motion made by Amy Faust, seconded by Randy Burch, to appoint John Stott, Esq. as special counsel to intervene in the assessment appeal of ELS Robin Hill, LP.

Roll call vote: Yes 7  No 0  Absent 1 (Darion)  Pass 1 (Shrawder)
Motion carried.

Discussion Items

Board Member Email Addresses

Adjournment

Motion made by Amy Faust, seconded by Randy Burch, to adjourn the meeting at 8:43 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. Clark
School Board Secretary