Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, November 20, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, November 20, 2017 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present        Randy Burch, Al Darion, Michael Hess, Karl Nolte, Jim Shrawder, Caecilia Holt, Carl Ziegler, Charles Shurr
Absent         Eric Johnson
Also Present   George Fiore, David Miller, Diane Quinn, Scott Hand, Erin Anderson, Ed Myers, Jim Brown, Alyssa Wingenfield, Jeff Huffert, Leon Smith, Maurice Connor, and Christopher Smith

Call to Order  The meeting was called to order at 7:30 p.m. by President Ziegler.

Welcome        President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes  Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Minutes from the November 6, 2017 School Board Meeting.
Roll call vote:  Yes 7 No 0 Present 1 (Darion) Absent 1 (Johnson)
Motion carried.

Treasurer’s Report  Motion made by Randy Burch, seconded by Charles Shurr, to approve the Treasurer’s Report of the General Fund.
Roll call vote:  Yes 8 No 0          Absent 1 (Johnson)
Motion carried.

Ratification of General Account  Motion made by Caecilia Holt, seconded by Karl Nolte, to ratify for payment the general account bills in the amount of $2,364,763.15.
Roll call vote:  Yes 8 No 0          Absent 1 (Johnson)
Motion carried.

Approval of General Account  Motion made by Michael Hess, seconded by Al Darion, to approve for payment the general account bills in the amount of $712,548.30.
Roll call vote:  Yes 8 No 0          Absent 1 (Johnson)
Motion carried.

Ratification of Construction Account  Motion made by Caecilia Holt, seconded by Charles Shurr, to approve for payment the construction account bills in the amount of $331,665.72.
Roll call vote:  Yes 8 No 0          Absent 1 (Johnson)
Motion carried.

Superintendent’s Report  Dr. Fiore recognized senior swimmer, Nikolette Nolte for signing her letter of intent to swim at Division I Penn State University.

Dr. Fiore recognized high school art teacher, Mr. Benjamin Hoffman for being awarded the Kutztown University Promising Young Educator award.

Board Committee Reports  T.C.C. No report.
PSBA            Mrs. Holt attended the annual PSBA conference in Hershey and reported the technology sessions were excellent and she also received information on measuring success beyond test scores.
BCIU            Mr. Ziegler reported the BCIU was not awarded the Head Start grant.
Personnel

Mr. Burch gave an update on the repair and replacement of the middle school boy’s shower heads and fixtures. He also discussed the purchase of a salt spreader. Mr. Burch reported McClure Company gave a presentation regarding the possible capital improvement project.

P & C

Mrs. Holt reported, Policy 204 – Attendance, was sent to the school board for first reading approval. Two new high school courses – AP Computer Science and Introduction to Engineering Design were reviewed. An update was provided on grading practices and report cards and she reported a data portfolio is coming.

ECC

Mrs. Holt shared the district has been receiving professional development from Jack Berckemeyer and he believes “Every child needs an advocate”. High school trial block schedule was reviewed and it was determined professional development is needed.

Facilities

Mr. Burch gave an update on the repair and replacement of the middle school boy’s shower heads and fixtures. He also discussed the purchase of a salt spreader. Mr. Burch reported McClure Company gave a presentation regarding the possible capital improvement project.

Secondary Programming and Scheduling

The change in status of employee #161 for Family Medical Leave (FMLA) to Intermittent Family Medical Leave.

The possible capital improvement project.

Motion made by Randy Burch, seconded by Michael Hess, to approve the following personnel items:
1. The acceptance of the resignation of Katie Goodbrod as the HS Head Cheer Coach, effective November 20, 2017 prorated for only the fall season.
2. The acceptance of the resignation of Linda Andre as the HS Assistant Cheer Coach, effective November 20, 2017 prorated for only the fall season.
3. The change in status of employee #161 for Family Medical Leave (FMLA) to Intermittent Family Medical Leave.
4. The acceptance of the resignation of Ian R. Moreland as the HS Head Boys Soccer Coach, effective November 17, 2017.
5. The approval of the following coaches, advisors, and stipends for the 2017-2018 school year.

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

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<th>Roll call vote: Yes</th>
<th>8</th>
<th>No</th>
<th>0</th>
<th>Absent</th>
<th>1</th>
<th>(Johnson)</th>
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<td>Motion carried.</td>
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Asst. Supt. Agreement

Motion made by Randy Burch, seconded by Charles Shurr, to approve the Commission and proposed District Assistant Superintendent’s Agreement for Christian Temchatin as District Assistant Superintendent, for a term of three years, effective January 8, 2018 through January 8, 2021. A copy of the District Assistant Superintendent’s Agreement is attached as part of the Minutes of this meeting, and the Board President and Secretary are authorized and directed to execute the Agreement on behalf of the Board of Directors.

Policy 204 First Reading

Motion made by Randy Burch, seconded by Charles Shurr, to approve the first reading of Policy 204 – Attendance.

Dr. Darion requested clarity on what denial would look like.

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<th>Roll call vote: Yes</th>
<th>6</th>
<th>No</th>
<th>2</th>
<th>Absent</th>
<th>1</th>
<th>(Johnson)</th>
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<td>Motion carried.</td>
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Fund Balance Approval  
Motion made by Caecilia Holt, seconded by Randy Burch, to approve the following year end 6/30/2017 fund balance breakdown:

- Nonspendable for Prepaid Expenditures $8,003
- Committed Fund Balance:
  - Future Capital Projects $2,003,162
  - Future PSERS Contributions $668,783
  - Due BCTC $56,613
  - Virtual Academy $115,147
- Assigned Fund Balance $778,160
- Unassigned Fund Balance $2,552,763

Total Fund Balance $6,182,631

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

Field Improvements  
Motion made by Karl Nolte, seconded by Randy Burch, to approve the improvements to the baseball field at the Middle School by Hursh’s Landscaping, Inc. at a cost of $5,995.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

School Operations Service Group, Inc. Agreement  
Motion made by Michael Hess, seconded by Caecilia Holt, to approve the agreement with School Operations Services Group, Inc. per the attached.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

Fusfoo Media Agreement  
Motion made by Michael Hess, seconded by Karl Nolte, to approve the participation agreement amendment with Fusfoo Media, LLC for the continuation of services through June 20, 2019.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

Comprehensive Plan  
Motion made by Randy Burch, seconded by Michael Hess, to approve the three-year Kutztown Area School District Comprehensive Plan, effective July 1, 2018 through June 30, 2021, pending approval from the Department of Education.

Roll call vote: Yes 6  
No 2  
Absent 1 (Johnson)

Motion carried.

Hogan Learning Academy  
Motion made by Karl Nolte, seconded by Randy Burch, to approve the 2017-2018 school year tuition agreement with Hogan Learning Academy LLC in Fleetwood, PA, at a cost of $395 per day.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

Strunk Media Group, LLC  
Motion made by Charles Shurr, seconded by Randy Burch, to approve Strunk Media Group to produce promotional videos at no cost to the school district.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.
McClure Company  Motion made by Randy Burch, seconded by Karl Nolte, to approve the contract with McClure Company for $4,216,760.00 (Option 1) pending approval by the District Solicitor.

Motion made by Jim Shrawder, seconded by Al Darion, to amend the proposed contract with McClure Company to remove HVAC and ceiling tile at the high school for a total cost of $1,922,912.

Roll call vote: Yes 1 No 7 Absent 1 (Johnson)
Motion denied.

Original motion made by Randy Burch, seconded by Karl Nolte, to approve the proposed contract with McClure Company for $4,216,760.00 (Option 1) pending approval by the District Solicitor.

Roll call vote: Yes 7 No 1 Absent 1 (Johnson)
Motion carried.

Discussion Items  McClure presentation on district renovations which includes:

1. District Lighting Upgrade
2. Districtwide Envelope Upgrades
3. GES Boiler, Domestic Water Heater and Propane
4. KHS E-Wing HVAC and Ceiling Tile
5. KMS – NRG Conversion – Boiler/Chillers to Front End

Adjournment  Motion made by Charles Shurr, seconded by Randy Burch, to adjourn the meeting at 8:49 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Teresa A. Merkel
Administrative Assistant for Central Registration
and District Services
Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district EOC.