Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, October 16, 2017 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, October 16, 2017 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Caecilia Holt, Eric Johnson, Alan Darion, Charles Shurr, Carl Ziegler

Absent Michael Hess, Karl Nolte, James Shrawder

Also Present George Flore, Matthew Link, Dave Miller, Rikki DeVough, Scott Hand, Diane Quinn, Barry Flicker, James Brown, Leon Smith, Enos Bieiler, Jeff Hufert, Alyssa Wingenfeld, Clifford Dietrich, Joyce Dietrich, Carol Schulley, Shelby Brett, Diana Rydzewski, Christopher Smith, Maurice Connor

Call to Order The meeting was called to order at 7:40 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Minutes of the September 18, 2017 and October 2, 2017 School Board Meetings.
Roll call vote: Yes 6 No 0 Absent 3 (Hess, Nolte, Shrawder) Motion carried.

Treasurer’s Report Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the Treasurer’s Report of the General Fund.
Roll call vote: Yes 6 No 0 Absent 3 (Hess, Nolte, Shrawder) Motion carried.

Ratification of General Account Motion made by Eric Johnson, seconded by Caecilia Holt, to ratify for payment the general account bills in the amount of $2,963,932.26.
Roll call vote: Yes 6 No 0 Absent 3 (Hess, Nolte, Shrawder) Motion carried.

Approval of General Account Motion made by Caecilia Holt, seconded by Randy Burch, to approve for payment the general account bills in the amount of $472,609.03.
Roll call vote: Yes 6 No 0 Absent 3 (Hess, Nolte, Shrawder) Motion carried.

Approval of Construction Account Motion made by Caecilia Holt, seconded by Randy Burch, to approve for payment the construction account bills in the amount of $534,974.69.
Roll call vote: Yes 6 No 0 Absent 3 (Hess, Nolte, Shrawder) Motion carried.

Superintendent’s Report Homecoming Court HS Girls Cross Country Stadium Renovation

Board Committee T.C.C. No report.

PSBA Mrs. Holt reminded the board to complete their beneficiary forms.

BCIU No report.

BCTC Dr. Darion reported the Open Houses will be held on October 18 for East Campus and October 19 for West Campus.

P & C Mrs. Holt reported the committee received an update on elementary and secondary grading practices.
and viewed presentations on Professional Development and a learning management system.

**ECC**  
Mr. Burch reported the committee received an update on Senior Night and discussed middle school showers.

**Facilities**  
Mr. Burch reported the committee received an energy savings presentation by McClure.

**Students**  
Dr. Darion reported the committee received a presentation from the principals on revamping schedules

**Achievement**  
To increase instructional time.

**Personnel**  
Motion made by Randy Burch, seconded by Caecilia Holt, to approve the following personnel items:

1. The approval of Edward Yeupsa as the Director of Athletics, Student Activities, and Community Relations at a salary of $76,000, effective on or before December 16, 2017.
2. The acceptance of the resignation of Matthew J. Link as Assistant Superintendent, effective January 1, 2018.
3. The approval of Caitlin Makoul as a long-term substitute 3rd grade teacher at Kutztown Elementary School, effective October 17, 2017 through on or before December 18, 2017, at a rate of $100 per day for days 1-20, $110 per day for days 21-45, and the balance at Bachelor's, Step 1, of the KATA/KASD contract.
4. The approval of Linda L. Butz as a part-time cafeteria cashier/aide at Kutztown Elementary School, effective October 17, 2017, at a rate of 9.25 per hour.
5. The approval of Lydia Selp as a part-time cafeteria cashier/aide at Kutztown Area Middle School, effective October 17, 2017, at a rate of 9.25 per hour.
7. The approval of Kayla Kramer as High School Twirling coach at a stipend of $500.00 retroactive for the 2016-17 school year.
8. The approval of the following coaches, advisors, and stipends for the 2017-2018 school year, effective October 3, 2017:

   - Kylie Corcoran: Musical Choreographer, $450.00
   - Michael A. DiBenedetto: HS JV Basketball Coach, $3,300.00
   - Kayla Kramer: HS Twirling Coach, $600.00
   - Arabel Elliot: HS History Day Advisor, $1,400.00
   - Trey Hennessy: MS History Day Co-Advisor, $700.00
   - Rebecca M. Cantor: MS History Day Co-Advisor, $700.00
   - Timothy Mertz: HS Head Varsity Baseball Coach, $5,600.00
   - Kevin Conrad: HS Head Varsity Softball Coach, $5,300.00
   - Stacy Kressley: HS Assistant Varsity Softball Coach, $2,700.00
   - Megan Conrad: Volunteer HS Softball Coach
   - Natalie Buch: HS Junior Varsity Softball Coach, $3,000.00
   - Jessica Romig: Volunteer HS Softball Coach
   - Wynn Greiss: MS Head Softball Coach, $2,400.00
   - Megan Mohn: Volunteer MS Softball
   - Juliane Michalik: Sceney Construction Director, $408.00
   - Juliane Michalik: Sceney Painter Director, $408.00
   - Samantha Rabencold: Volunteer Twirling Coach
   - Harold Sheaffer: Volunteer Rifle Team Coach

Personnel is approved pending receipt of all mandated credentials.

**Roll call vote:**  
Yes 6  
No 0  
Absent 3 (Hess, Noile, Shrawder)

Motion carried.

**Electricity Purchase**  
Motion made by Caecilia Holt, seconded by Alan Darion, to approve the contract with Provident Energy to supply electricity to our non-Borough schools for the period of 2019-20 and 2020-2021 at a cost not to exceed 0.0370/kWh.

**Roll call vote:**  
Yes 6  
No 0  
Absent 3 (Darion, Holt, Shrawder)

Motion carried.

**Conference Request**  
Motion made by Al Darion, seconded by Caecilia Holt, to approve employee #211 to attend the Food Service Conference & Commodity Show on November 7-8, 2017 in State College, PA, at cost of $861.71.

**Roll call vote:**  
Yes 6  
No 0  
Absent 3 (Darion, Holt, Shrawder)

Motion carried.

**Stadium Field Maintenance**  
Motion made by Randy Burch, seconded by Al Darion, to approve the contract with Hummer Turfgrass Systems, Inc. to maintain the High School Stadium field in 2018 at a cost of $10,716.

**Roll call vote:**  
Yes 6  
No 0  
Absent 3 (Darion, Holt, Shrawder)

Motion carried.

**Human Resource Department Audit**  
Motion made by Randy Burch, seconded by Caecilia Holt, to approve the agreement with the Berks County Intermediate Unit to conduct a comprehensive audit of the Human Resources Department at a cost of $4,000.

**Roll call vote:**  
Yes 6  
No 0  
Absent 3 (Darion, Holt, Shrawder)
Motion carried.

**Parent Transportation Contract**
Motion made by Caecilia Holt, seconded by Eric Johnson, to approve Contract for Transportation of School Pupils at the current IRS Standard Mileage Rate of $0.535 (with approval for future rate adjustments set by the IRS) between the District and parent of student No. 106453, effective October 17, 2017.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

**Replacement of Boilers**
Motion made by Randy Burch, seconded by Al Darion, to direct the administration to proceed with the McClure proposal for boiler replacement upgrades at Kutztown Elementary School.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

**Adjournment**
Motion made by Randy Burch, seconded by Michael Hess to adjourn the meeting at 9:08 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary