The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, December 18, 2017 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present
Randy Burch, Al Darion, Michael Hess, Caecilia Holt, Eric Johnson, Karl Nolte, James Shrawder, Charles Shurr, Carl Ziegler

Absent
Michael Hess

Also Present
George Fiore, David Miller, Diane Quinn, Scott Hand, Deb Barnes, Barry Flicker, Jeff Huffert, Deb Kenney, Carol Schulley, Mila Hapes

Call to Order
The meeting was called to order at 7:47 p.m. by President Ziegler.

Welcome
President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes
Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the Minutes from the December 4, 2017 School Board Reorganization Meeting and the December 4, 2017 School Board Meeting.
Roll call vote:  Yes 7 No 0 Abstain 1 (Darion) Absent 1 (Hess)
Motion carried.

Treasurer's Report
Motion made by Randy Burch, seconded by Jim Shrawder, to approve the Treasurer's Report of the General Fund.
Roll call vote:  Yes 8 No 0 Absent 1 (Hess)
Motion carried.

Ratification of General Account
Motion made by Caecilia Holt, seconded by Karl Nolte, to ratify for payment the general account bills in the amount of $1,790,564.02.
Roll call vote:  Yes 8 No 0 Absent 1 (Hess)
Motion carried.

Approval of General Account
Motion made by Charles Shurr, seconded by Al Darion, to approve for payment the general account bills in the amount of $315,985.82.
Roll call vote:  Yes 8 No 0 Absent 1 (Hess)
Motion carried.

Ratification of Construction Account
Motion made by Caecilia Holt, seconded by Eric Johnson, to approve for payment the construction account bills in the amount of $49,121.58.
Roll call vote:  Yes 8 No 0 Absent 1 (Hess)
Motion carried.

Superintendent's Report
Dr. Fiore recognized senior swimmer, Nikolette Nolte for signing her letter of intent to swim at Division I Penn State University.

Dr. Fiore recognized high school art teacher, Mr. Benjamin Hoffman for being awarded the Kutztown University Promising Young Educator award.
### Board Committee Reports

**T.C.C.**

Mr. Miller reported the budget was approved.

**PSBA**

No report.

**BCIU**

No report.

**BCTC**

Dr. Darion reported BCTC had their annual reorganization of staff.

**P & C**

Mrs. Holt reported on the updated policies, Literacy Framework, the PLC’s In-service, the upcoming STEAM Initiative, and the District Annual Report & Data Portfolio.

**ECC**

Mr. Burch reported on the repairs to the softball field, the track & field throwing area, the girls basketball game timer, and also reviewed open coaching positions.

**Facilities**

Mr. Burch reported on the Kutztown Elementary walkway, the stadium renovation punchlist items, and the high school renovation punchlist items.

**Secondary Programming and Scheduling**

Mrs. Holt reported on the high school course catalog and course of studies.

### Personnel

Motion made by Eric Johnson, seconded by Al Darion, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Arthur M. Poulsen, district maintenance worker, effective January 5, 2018.
2. The approval of Nicole Teese as a Third Grade Long Term Substitute (LTS) at Greenwich Elementary School effective on or about January 22, 2018 through April 3, 2018 at a rate of $100 per day for days 1-20, $110 per day for days 21-45, and the balance at Bachelor’s, Step 1, of the KATA/KASD contract.
3. The approval of Kelsey Williams as a Kindergarten Long Term Substitute (LTS) at Greenwich Elementary School effective on or about January 3, 2018 through April 3, 2018 at a rate of $100 per day for days 1-20, $110 per day for days 21-45, and the balance at Bachelor’s, Step 1, of the KATA/KASD contract.
4. The approval of Stacy Pilgert as a Licensed Practical Nurse (LPN) at a rate of $17.00 per hour, effective January 3, 2018.
5. The approval of the following coaches, advisors, and stipends for the 2017-2018 school year, effective December 19, 2017:
   - Wyatt Fritz: HS/MS Assistant Volunteer Baseball Coach
   - Michael Bergstrom: HS Assistant Volunteer Baseball Coach
   - Christopher Gally: HS Volunteer Swim Coach
   - Kody Reichart: HS Volunteer Wrestling Coach
   - Timothy Hartranft: HS Volunteer Boys’ Volleyball Coach

   **All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials**

   Roll call vote:
   - Yes: 8
   - No: 0
   - Absent: 1 (Hess)

   Motion carried.

### Berks Vo-Tech Authority Appointment

Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the recommendation of the administration to approve Matthew Brett as the school district representative to the Berks Vo-Tech Authority for a term of three years beginning on January 1, 2018 and ending on December 31, 2021.

Roll call vote:
- Yes: 8
- No: 0
- Absent: 1 (Hess)

Motion carried.
Stadium Renovation Change Orders

Motion made by Randy Burch, seconded by Karl Nolte, to approve the following change orders (net amount of $7,234) for the Stadium project:

i. Schlouch, Inc.
   1. Site-3 Cost for rock removal beyond allowances in Contract - add $10,419.00; Remove light pole, drinking fountains and provide excavation for conduit installed by owner - add $1,950.00

ii. Vertek Construction
   1. Credit for unused allowances - deduct $847.00

iii. Vision Mechanical
   1. Credit for unused allowances - deduct $497.00

iv. H.B. Frazer
   1. Credit for unused allowances - deduct $3,791.00

Roll call vote: Yes 8 No 0 Absent 1 (Hess)
Motion carried.

Reimbursement Resolution

Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the Reimbursement Resolution for the upcoming McClure project per the attached.
Roll call vote: Yes 7 No 1 (Shrawder) Absent 1 (Hess)
Motion carried.

High School Course of Study & Course Catalog

Motion made by Randy Burch, seconded by Jim Shrawder, to approve the Kutztown Area High School Course of Study and Course Catalog for the 2018-2019 school year.
Roll call vote: Yes 8 No 0 Absent 1 (Hess)
Motion carried.

Discussion Items

None

Adjournment

Motion made by Eric Johnson, seconded by Jim Shrawder, to adjourn the meeting at 8:28 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Teresa A. Merkel
Administrative Assistant for Central Registration and District Services