Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, December 4, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, December 4, 2017 at 7:30 p.m., at the District Administration Building, pursuant to due notice to board members and the public.

Present
Randy Burch, Michael Hess, Caecilia Holt, Eric Johnson, Karl Nolte, James Shrawder, Charles Shurr, Carl Ziegler

Absent
Alan Darion

Also Present
George Fiore, David Miller, Diane Quinn, Scott Hand, Erin Anderson, Ed Myers, Jim Brown, Donald Harakal, Debra Kenney, Michelle Bartz, and Steve Delucis - Reading Eagle

Call to Order
The meeting was called to order at 7:36 p.m. by President Ziegler.

Welcome
President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Approval of Minutes
Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the Minutes from the November 20, 2017 School Board Meeting.
Roll call vote: Yes 8 No 0
Motion carried.

Absent 1 (Darion)

Superintendent’s Report
Kutztown Good News
Audit Report – Herbstein & Company

Personnel
Motion made by Jim Shrawder, seconded by Michael Hess, to approve the following personnel items:
1. The approval of time off without pay for employee #7149 until the first workday of the 2018-19 school year.
2. The approval of Ryan Thomas as a resource person for Dee Gallion until the end of the 2017-18 school year at a rate of $300 prorated beginning on December 5, 2017.
3. The approval of Nicole DeLong as a custodial substitute effective November 12, 2017 at a rate of $9.50 per hour.
4. The approval of the following coaches, advisors, and stipends for the 2017-2018 school year, effective December 5, 2017.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kelley Neyhart</td>
<td>HS Track &amp; Field – Head Coach</td>
<td>$6,100.00</td>
</tr>
<tr>
<td>Louann Reppert</td>
<td>HS Boys’ Tennis – Head Coach</td>
<td>$4,300.00</td>
</tr>
<tr>
<td>Shelby Brett</td>
<td>MS Track &amp; Field – Head Coach</td>
<td>$2,700.00</td>
</tr>
<tr>
<td>Randall Wert</td>
<td>HS Track &amp; Field – Pole Vault Coach</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Ryan Thomas</td>
<td>HS Track &amp; Field – Assistant Coach (Throw)</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Patrick Austin</td>
<td>HS Baseball – Assistant Volunteer Coach</td>
<td></td>
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<tr>
<td>Bruce Adam</td>
<td>HS Baseball – Assistant Volunteer Coach</td>
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<tr>
<td>Rob Howard</td>
<td>HS Baseball – Assistant Volunteer Coach</td>
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</tr>
<tr>
<td>Dale Reppert</td>
<td>HS Boys’ Tennis – Assistant Volunteer Coach</td>
<td></td>
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</tbody>
</table>

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.
Motion made by Charles Shurr, seconded by Caecilia Holt, to approve the second reading of Policy 204 – Attendance.

Motion made by Jim Shrawder, seconded by Caecilia Holt, for ten school days to be the required notice for parents to send their request for a non-school sponsored trip.

Roll call vote: Yes 8
No 0
Absent 1 (Darion)

Motion carried.

Motion to approve Policy 204 as amended.

Roll call vote: Yes 8
No 0
Absent 1 (Darion)

Motion carried.

Motion made by Caecilia Holt, seconded by Eric Johnson, to approve the 2018-19 salary grid per the attached.

Roll call vote: Yes 7
No 0
Abstain 1 (Shrawder)
Absent 1 (Darion)

Motion carried.

Motion made by Michael Hess, seconded by Jim Shrawder, to approve the purchase of 24-hour Travel Accident Insurance effective December 5, 2017 through November 30, 2018, from the Pennsylvania School Boards Association (PSBA) Insurance Trust for the following employees at an annual cost of $35.50 per person (same rate as prior year):

George F. Flore
Edward F. Yapsuga
Matthew J. Link
Diane E. Quinn
David J. Miller
Scott W. Hand
Rikki L. DeVough
Christian T. Temchatlin

Roll call vote: Yes 8
No 0
Absent 1 (Darion)

Motion carried.

Motion made by Charles Shurr, seconded by Michael Hess, to approve the acceptance of donations of $351.51 and $679.25 from Christmas City Studio to be used for Kutztown Elementary Student Activities.

Roll call vote: Yes 8
No 0
Absent 1 (Darion)

Motion carried.

Motion made by Karl Nolte, seconded by Randy Burch, to approve the recommendation of the Facilities Committee to approve Hursh’s Landscape, Inc. to renovate the Middle School Softball field at a cost of $5,389.00 per the attached quote.

Roll call vote: Yes 8
No 0
Absent 1 (Darion)

Motion carried.

Dr. Johnson stated he is excited to serve for a second term.

Mrs. Batz addressed the board in reference to the middle school air quality. She thanked Mr. Brown and staff for how they handled the situation the prior week.

Motion made by Eric Johnson, seconded by Jim Shrawder, to adjourn the meeting at 8:19 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Teresa A. Merkel
Administrative Assistant for Central Registration and District Services
November 20, 2017

The Following Estimate/Proposal is By and Between Hursh's Landscaping and Kutztown Area School District

Property Location: 50 Trexler Ave, Kutztown, PA 19530

Scope of Job
Reconstruct Softball Field

Description of Work:

- Pull up and move home plate away from backstop 10", so that the back of the plate is 25" from backstop.
- Remove weeds, pitchers mound, and top 2" of soil up to grass line, and dispose.
- Measure 40' off of home plate and mark out pitching rubber
- Run a line 60' off of pitching rubber to mark the out line field line.
- Add diamond-tex infield mix from Martins Quarry from out field line to backstop.
- Use a transit to grade infield so that water runs off field.
- Measure 60' off of home plate with a string line and mark out the bases.
- Use screened soil as needed to grade remaining area between existing grass and infield so there is no lip around field.

Estimate $5,389.00

Please Review and Sign the "Terms and Conditions" that are with this contract
Thank You for Your Business, It has been a Pleasure Working with You.

DATE: 11/20/2017

[Signature]
Brian Hursh

DATE: __________________________

Authorized Signature of
Kutztown Area School District

www.hurshslanscaping.com