Minutes of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, December 3, 2018, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, December 3, 2018 at 7:30 p.m., in the District Administration Building, pursuant to due notice to board members and the public.

Present
Randy Burch, Caecilia Holt, Karl Nolte, Carl Ziegler, Alan Darion (remotely), Michael Hess, Charles Shurr, Eric Johnson, James Shrawder

Absent

Also Present
George Fiore, David Miller, Rikki DeVough, Diane Quinn, Scott Hand, Barry Flicker, Jim Brown, Carol Schulley, Lori Arndt, Mitchell Brett, Madison Keiser, Shelby Brett, Benjamin Hoffman, Michele Schoener, Melissa Blatt, Sara Patton, Sean Patton, Shawna Oswald, Kylie LaSota Hand

Call to Order
The meeting was called to order at 7:30 p.m. by President Ziegler.

Welcome
President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Superintendent's Report
Cross Country Recognition
Title I Distinguished Schools Award
2018 District Holiday Card
Birthday Card Artwork
Eckhaus Artwork Exhibition
Sportsmanship Award
Budget Town Hall Meeting
Financial Audit

Personnel
Motion made by Jim Shrawder, seconded by Charles Shurr, to approve the following personnel items:
1. The approval of Jordan Tucker as a Long Term Substitute (LTS) English teacher at Kutztown Area High School effective on the first day of the second semester at a rate of $100 per day for days 1-20, $110 per day for days 21-45, and the balance at Bachelor’s, Step 1, of the KATA/KASD contract.
2. The approval of Lyn Lapp as a Long Term Substitute RtII Aide at Greenwich Elementary School, effective on or after December 4, 2018, at a rate of $11.31 per hour.
3. The approval of Eric Farkas as a Long Term Substitute (LTS) Music teacher at Kutztown Elementary and Greenwich Elementary Schools, effective December 19, 2018 at a rate of $100 per day for days 1-20, $110 per day for days 21-45, and the balance at Bachelor’s, Step 1, of the KATA/KASD contract.
4. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year:
   - Timothy Hartranft  HS Volleyball Assistant Coach   $2,520.00
   - Lauren Pera  Winter Cheerleading Volunteer Coach
   - Joseph Stoess  All Year Rifle Team Volunteer
   - Lucetta Muth  Boys Tennis Volunteer Assistant Coach
   - Thomas Wendling  Boys Tennis Volunteer Assistant Coach
   - Larry Chester  Strength and Conditioning Volunteer Coach

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Roll call vote:   Yes 9   No 0   Absent 0
Motion carried.
Policies
Motion made by Randy Burch, seconded by Charles Shurr, to approve the second reading and adoption of Policy 331 – Job Related Expenses.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Randy Burch, seconded by Caecilia Holt, to rescind Policy 310 – Abolishing a Position.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

KATA Salary Grid
Motion made by Randy Burch, seconded by Caecilia Holt, to approve the 2019-2020 KATA salary grid.
Roll call vote: Yes 8 No 0 N/A 1 (Shrawder) Absent 0
Motion carried.

KU Dual Enrollment
Motion made by Eric Johnson, seconded by Michael Hess, to approve the dual enrollment agreement with Kutztown University.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Kiiln Purchase
Motion made by Caecilia Holt, seconded by Randy Burch, to approve the purchase of a kiln from R.I.C.H. for the high school art program at a cost of $4,744.82.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Donations
Motion made by Jim Shrawder, seconded by Eric Johnson, to approve the acceptance, with gratitude, of the following donations:
1. The donation of a used marimba at an estimated value of $1,800 from Mr. John Ebner to be used for the Kutztown Area School District Music program.
2. The donation of $500 from Thrivent Financial to Greenwich Elementary School to be used for the purchase of materials for sensory stations.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Field Trip
Motion made by Caecilia Holt, seconded by Eric Johnson, to approve a high school trip to France and Spain during the summer of 2020 at an approximate student cost of $4,035. The school district will not incur any costs for the trip.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

HVAC Equipment
Motion made by Randy Burch, seconded by Caecilia Holt, to approve the purchase and installation of HVAC Equipment at Kutztown Area Middle School by the McClure Company at a cost of $177,705.
Roll call vote: Yes 8 No 1 (Shrawder) Absent 0
Motion carried.

Adjournment
Motion made by Eric Johnson, seconded by Michael Hess, to adjourn the meeting at 8:07 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices, based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district, Assistant Superintendent and Compliance Officer, Mr. Christian Temchatin, CTemchatin@kasd.org, 610-683-7361. EOE.