Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, May 6, 2019, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, April 1, 2019, at 7:30 p.m., at Kutztown Area Middle School, pursuant to due notice to board members and the public.

Present  Randy Burch, Carl Ziegler, Eric Johnson, Alan Darion, Charles Shurr, Karl Nolte, James Shrawder, Dennis Ritter
Absent  Michael Hess
Also Present  George Fiore, David Miller, Rikki DeVough, Christian Temchatin, Diane Quinn, Scott Hand, Deb Barnes, James Brown, Kylie LaSota, Wyatt Slostad, Nicole DeLong, Carol Schulley, Michelle Fister

Call to Order  The meeting was called to order at 7:34 p.m. by President Ziegler.
Welcome  President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Approval of Minutes  Motion made by Randy Burch, seconded by Charles Shurr, to approve the Minutes of the April 15, 2019 School Board Meeting.
Roll call vote:   Yes 7  No 0  N/A 1 (Darion)  Absent 1 (Hess)
Motion carried

Superintendent’s Report  Teacher and Staff Appreciation Week
Special Olympics
Athletic Olympics
BCTC 50th Anniversary Celebration
Poster Contest Winner
2019 Distinguished Alumnus
Spring Concert Dates
Budget Timeline

Personnel  Motion made by Jim Shrawder, seconded by Randy Burch, to approve the following personnel items:
1. The approval of Victoria J. Herr as a secondary Agriculture teacher effective August 13, 2019 at a salary of $52,003 per Bachelor’s Degree, Step 1, of the KATA/KASD contract.
2. The approval of Victoria J. Herr as the Future Farmers of America (FFA) Advisor for the 2019-20 school year at a stipend of $1,400.00.
3. The approval of Kristen Berk as the head cook at Greenwich-Lenhartsville Elementary School at a rate of $10.00 per hour, effective August 12, 2019.
4. The approval of the following seasonal maintenance employees for spring/summer 2019 at a rate of $9.75 per hour:
   Austin Lubak
   Isaac Mengel
   Joshua Mengel
5. The approval of the following summer custodial help for summer 2019 at a rate of $9.75 per hour:
   Diane Zettlemoyer
   Joanne Waidelich
   Emma Workowski
   Theresa O’Marra
   Alison VanDuren
   Logan Yerger
6. The approval of the following student workers for the 2019 Summer Work Program at a rate of $7.25 per hour:
   - Evan Blatt
   - Kelly Rodriguez
   - Mathias Warmkessel
   - Ty Kline
   - Jonathan Shields
   - Orlando White
   - Alex Rau
   - William Thomas

7. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year:
   - Andrew Brett: Sophomore Class Advisor, $287.50 (balance pro-rated for additional duties)
   - Andrea Hart: All School Musical Director/Producer, $2,572.00

8. The approval of the following coaches, advisors, and stipends for the 2019-2020 school year:
   - Lindsay G. George: eff: April 3, 2019
   - Janelle L. Kase: eff: April 17, 2019

9. The approval of the following Eshelman bus/van drivers for the 2018-2019 school year:
   - Lindsay G. George: eff: April 3, 2019
   - Janelle L. Kase: eff: April 17, 2019

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 8  No 0  Absent 1 (Hess)
Motion carried.

Policy

Motion made by Dennis Ritter, seconded by Randy Burch, to approve the second reading and adoption of Policy 321-Maintenance Political Activities.

Roll call vote: Yes 8  No 0  Absent 1 (Hess)
Motion carried.

Conferences

Motion made by Al Darion, seconded by Charles Shurr, to approve the following conference requests:
1. The approval of employee #153 to attend the Project Lead the Way training in Baltimore, MD on July 7-9, 2019, at a cost of $1,020.00.
2. The approval of employee #368 to attend the Project Lead the Way training in Baltimore, MD on July 7-9, 2019, at a cost of $1,020.00.
3. The approval of employee #152 to attend the Teachers College Units of Study in Teaching Reading Summer Institute in New York City, NY on August 5-9, 2019, at a cost of $1,982.24.
4. The approval of employee #609 to attend the National Council of Teachers of English Annual Convention in Baltimore, MD on November 21-24, 2019, at a cost of $1,672.36.

Roll call vote: Yes 8  No 0  Absent 1 (Hess)
Motion carried.

MCIU Services

Motion made by Randy Burch, seconded by Dennis Ritter, to approve the service agreement with MCIU to provide technology for Marcia Brenner Report Card Creator PowerSchool Plug-in at a cost of $2,988.00 and annual support renewal of $494.00.

Roll call vote: Yes 8  No 0  Absent 1 (Hess)
Motion carried.

Computer Repair and Maintenance

Motion made by Dennis Ritter, seconded by Randy Burch, to approve computer maintenance, insurance, and repair and fee schedule.

Roll call vote: Yes 8  No 0  Absent 1 (Hess)
Motion carried.

New Story

Motion made by Jim Shrawder, seconded by Charles Shurr, to approve the tuition agreement with New Story Schools and Services in Reading, PA for a special education student, at a cost of $299.00 per day for the remainder of the 2018-2019 school year.

Roll call vote: Yes 8  No 0  Absent 1 (Hess)
Motion carried.
Proposed Final Budget

Motion made by Jim Shrawder, seconded by Karl Nolte, to adopt a Proposed Final Budget for the 2019-2020 school year with revenues of $33,136,233.00 and expenditures of $33,328,410.00 supported by Real Estate Tax of 29.9543 mils; Per Capita Tax, Sec. 679 ($5.00); Per Capita Tax, Act 511 ($5.00); Local Services Tax ($5.00); Earned Income Tax (0.5%); Real Estate Transfer Tax (0.5%); and Amusement Tax (5%). The budget will be made available for public inspection.

Roll call vote: Yes 7 No 1 (Darion) Absent 1 (Hess)

Motion carried.

IMR Digital

Motion made by Randy Burch seconded by Charles Shurr, to approve the service of IMR Digital to scan special education student files.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

Water Softener

Motion made by Randy Burch, seconded by Karl Nolte, to approve the purchase of a replacement water softener from APEX Inc. at Kutztown Elementary School at a cost of $10,042.00.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

Rifle Team Grant

Motion made by Jim Shrawder, seconded by Eric Johnson to accept, with gratitude, an equipment grant from the National Rifle Association in the amount of $3,293.00 to the Kutztown Area High School Rifle Team.

Roll call vote: Yes 6 No 2 (Darion, Ritter) Absent 1 (Hess)

Motion carried.

Equipment Sale

Motion made by Dennis Ritter, seconded by Randy Burch, to approve the sale of five used rifles from the Kutztown Area High School Rifle Team to Eagle Arms Sport Shop in the amount of $2,250.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

Dual Enrollment

Motion made by Eric Johnson, seconded by Jim Shrawder, to approve the dual enrollment renewal agreement for school year 2019-2020 between Reading Area Community College (RACC) and Kutztown Area School District.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

SAP Program

Motion made by Randy Burch, seconded by Jim Shrawder, to approve the agreement with Richard J. Carol Foundation to provide Student Assistance Program (SAP) services through June 30, 2020, per Option A: 5 days per week.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

Actuarial Valuation

Motion made by Dennis Ritter seconded by Jim Shrawder, to approve the agreement with The Retirement Advantage to perform a Post Employment Benefits Valuation at a cost of $3,400.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

Vision Insurance

Motion made by Randy Burch, seconded by Jim Shrawder, to approve the agreement with Capital Blue Cross for the renewal of employee vision insurance for the 2019-2020 year.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.
EPASR Grant  
Motion made by Randy Burch, seconded by Jim Shrawder, to approve the acceptance of a grant from East Penn Association of School Retirees (EPASR) in the amount of $300.00 to be used for the Kutztown Area Middle School Reading Olympics Team.
Roll call vote:   Yes  8  No  0  Absent 1 (Hess)
Motion carried.

Employment Commitments  
Motion made by Randy Burch, seconded by Jim Shrawder, to approve the Superintendent to make employment commitments to qualified professional applicants for the purpose of filing
Roll call vote:   Yes  8  No  0  Absent 1 (Hess)
Motion carried.

Donation  
Motion made by Jim Shrawder, seconded by Randy Burch, to accept a donation of paper from Kutztown Publishing at an approximate value of $300.
Roll call vote:   Yes  8  No  0  Absent 1 (Hess)
Motion carried.

Teacher Appreciation  
Motion made by Eric Johnson, seconded by Al Darion, to approve a vote of confidence for teachers in recognition of Teacher Appreciation Week.
Roll call vote:   Yes  8  No  0  Absent 1 (Hess)
Motion carried.

Senate Bill 34 & House Bill 526  
Motion made by Randy Burch, seconded by Eric Johnson, to pass a resolution in support of Senate Bill 34 and House Bill 526.
Motion made by Dennis Ritter, seconded by Jim Shrawder, to table the motion to pass a resolution in support of Senate Bill 34 and House Bill 526 and add it to next meeting’s Board Agenda.
Roll call vote:   Yes  6  No  2 (Burch, Darion)  Absent 1 (Hess)
Motion carried.

Adjournment  
Motion made by Dennis Ritter, seconded by Eric Johnson, to adjourn the meeting at 8:39 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary