Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Tuesday, September 4, 2018, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Tuesday, September 4, 2018 at 7:30 p.m., at Kutztown Elementary School, pursuant to due notice to board members and the public.

Present
Randy Burch, Michael Hess, Caecilia Holt, Eric Johnson, Karl Nolte, Jim Shrawder, Charles Shurr, Carl Ziegler

Absent
Alan Darion

Also Present
George Fiore, David Miller, Rikki DeVouth, Christian Temchatin, Scott Hand, Deborah Barnes, Barry Flicker, Lisa Hunter, Steve DeLucas, Jeff Huffert, Carol Schulley

Call to Order
The meeting was called to order at 7:33 p.m. by President Ziegler.

Welcome
President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Approval of Minutes
Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Minutes of the August 20, 2018 School Board Meeting.

Roll call vote:  Yes 6  No 0  N/A 2 (Johnson, Shrawder)  Absent 1 (Darion)
Motion carried

Superintendent’s Report
Opening of School
Reading Under the Lights
Community e-Newsletter- “Cougar Prints”
College and Career Readiness Grant Award
Dollar General Literacy Foundation Youth Literacy Grant
Patriot Day- September 11

Personnel
Motion made by Karl Nolte, seconded by Michael Hess, to approve the following personnel items:
1. The approval of the following as a participant in the Senior Volunteer Tax Exchange Program for the 2018-2019 school year:
   - Peter Karch $475.00
   - Elizabeth Coffin

2. The approval of Karen Deysher as the head cook at Kutztown Area Middle School at a rate of $13.35 per hour, effective September 5, 2018.

3. The approval of Julia Hummel as a Licensed Practical Nurse (LPN) at Kutztown Elementary School at a rate of $16.58/hr effective on or before September 11, 2018.

4. The approval of Heidi Scarano as a substitute teacher for the 2018-2019 school year at a rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter.

5. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year, effective September 5, 2018
   - Benjamin Hoffman Freshman Class Co-Advisor $475.00
   - Carol Shulley Freshman Class Co-Advisor $475.00
   - Ryan Thomas High School Science Olympiad Co-Advisor $700.00 (amended)
   - David Drummer High School Science Olympiad Co-Advisor $700.00
   - David Drummer Middle School Science Olympiad Volunteer
   - Dustin Shirk Middle School Band Co-Director $875.00
   - Amanda Miller Middle School Band Co-Director $875.00 (amended)

6. The approval of the following volunteers for the All Schools Musical for the 2018-19 school year:
   - Holly Stutzman Jessica O’Neil Melissa Leiby
   - Pamela Ashman Aaron Ashman Becky Rager
   - Deanna Johnson Tina Gammons Jill Wismer
   - Karin Hoffman Kathy Miller Sarah Johnson
   - Abby Claypoole Amy Schwarz Gary Mullen
   - Heather Bittner Rachel Martin

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973 the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.
The approval of the following resource persons and stipends for the 2018-2019 school year:

Michelle Fritz for Nicole Teese (3rd Grade LTS) $150.00 to be prorated
Jane Venkauskas for Nicole Teese (3rd Grade LTS) $150.00 to be prorated
Ashley DeWitt for Leah Burns (Speech- Medical Services) $300.00

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Roll call vote: Yes 8 No 0 Absent 1 (Darion)  
Motion carried.

Policy-
Second Reading

Motion made by Randy Burch, seconded by Eric Johnson, to approve the second and final reading of the following policies:

Policy 008: Organization Chart
Policy 249: Bullying/Cyberbullying
Policy 302: Employment of Superintendent/Assistant Superintendent
Policy 831: Confidentiality and Security of FBI Criminal History Record Information

Roll call vote: Yes 8 No 0 N/A 1 (Shrawder) Absent 1 (Darion)  
Motion carried.

Conference
Request

Motion made by Karl Nolte, seconded by Caecilia Holt, to approve employee #1770 to attend the PAEA Pennsylvania Art Education Association Conference on October 4-7, 2018 in Harrisburg, PA, at a cost of $921.32.

Roll call vote: Yes 7 No 1 (Shrawder) Absent 1 (Darion)  
Motion carried.

Career Readiness
Mini-Grant

Motion made by Jim Shrawder, seconded by Karl Nolte, to accept the Career Readiness Mini-Grant from the Department of Labor and Industry in the amount of $5,000 to be used for the development of college and career readiness.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)  
Motion carried.

Dollar General
Literacy Grant

Motion made by Eric Johnson, seconded by Jim Shrawder, to accept the Dollar General Literacy Foundation Youth Literacy Grant in the amount of $3,000 to be used for elementary guided reading libraries.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)  
Motion carried.

Donation

Motion made by Charles Shurr, seconded by Jim Shrawder, to accept, with gratitude, the donation from Banc Technic, Inc. for the Reading Under the Lights program in the amount of $300.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)  
Motion carried.

Facilities Use Fee
Schedule

Motion made by Randy Burch, seconded by Karl Nolte, to approve the Facilities Use Fee Schedule.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)  
Motion carried.

Fire Alarm Strobes

Motion made by Randy Burch, seconded by Karl Nolte, to approve the installation of fire alarm strobes in the high school by Berkshire Systems Inc. at a cost of $2,301.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)  
Motion carried.

Coaches/Advisors
Handbook

Motion made by Randy Burch, seconded by Charles Shurr, to approve the Coaches/Advisors Handbook.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)  
Motion carried.

Support Staff
Handbook

Motion made by Karl Nolte, seconded by Randy Burch, to approve the Support Staff Handbook.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)  
Motion carried.
Exterior/Interior Signage

Motion made by Randy Burch, seconded by Karl Nolte, to approve the purchase of exterior and interior signage for district buildings from Fegely Signs at a cost of $6,830.

Roll call vote:   Yes  8   No  0     Absent  1 (Darion)
Motion carried.

ELC Lease Addendum

Motion made by Eric Johnson, seconded by Jim Shrawder, to approve the lease addendum with Early Learning Community, Inc. from September 1, 2018 through August 31, 2019.

Roll call vote:   Yes  8   No  0     Absent  1 (Darion)
Motion carried.

Glad Tidings Lease Addendum

Motion made by Jim Shrawder, seconded by Caecilia Holt, to approve the lease agreement with Glad Tidings Church at Kutztown Area Middle School from September 9, 2018 through December 31, 2021.

Roll call vote:   Yes  8   No  0     Absent  1 (Darion)
Motion carried.

River Rock Academy

Motion made by Randy Burch, seconded by Charles Shurr, to approve the agreement with River Rock Academy for a special education student, at a cost of $169.21 per day for the 2018-19 school year.

Roll call vote:   Yes  8   No  0     Absent  1 (Darion)
Motion carried.

Adjournment

Motion made by Jim Shrawder, seconded by Charles Shurr, to adjourn the meeting at 7:54 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary