The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, May 18, 2015 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present: Randy Burch, Caecilia Holt, Jim Shrawder, Karl Nolte, Christine Ryan, Al Darion, Carl Ziegler, Michael Hess

Absent: Eric Johnson

Also Present: Katherine Metrick, David Miller, Rikki DeVough, Matthew Link, Diane Barrie, Chris Harrington, Deb Barnes, Barry Flicker, James Brown, Sara Patton, Ron Devlin, Jeremy Rothermel, Kay Fritz, Erin Kraal, Laura Dillon, Beth Sica, Shelby Brett

Call to Order: The meeting was called to order at 7:50 p.m. by President Ziegler.

Welcome: President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes: Motion made by Michael Hess, seconded by Christine Ryan, to approve the Minutes from the May 4, 2015 School Board Meeting and the May 11, 2015 Budget and Finance Committee Meeting.

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)

Motion carried.


Roll call vote: Yes 8 No 0 Absent 1 (Johnson)

Motion carried.

Ratification of General Account: Motion made by Christine Ryan, seconded by Michael Hess, to ratify for payment the general account bills in the amount of $3,529,431.87.

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)

Motion carried.

Approval of General Account: Motion made by Michael Hess, seconded by Christine Ryan, to approve for payment the general account bills in the amount of $405,405.50.

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)

Motion carried.

Approval of Construction Account: Motion made by Caecilia Holt, seconded by Karl Nolte, to approve for payment the construction account bills in the amount of $80,399.26.

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)

Motion carried.

Superintendent’s Report: Mrs. Metrick recognized the History Day students who placed at the state competition and who will be competing in the National History Day competition in June. Congratulations to Maya Workowski, Hannah Walker, Tyler Akers, Casey Kuhns, Krista Kunkel, Patrick Moyer, Logan Boyer, Zach Watson, Silas Bealer, and Julian Tich!

Board Committee Reports: E.I.T. No report.

PSBA: Mrs. Holt reported PSBA filed a Right-to-Know request to each charter school, in which the charter schools received direction to deny.

BCIU: Mr. Ziegler reported he attended the BCIU’s Annual Convention for Berks County School Directors with Mr. Link.
BCTC  Dr. Ryan reported the Center’s 2015-16 calendar has been updated, and 14 districts have approved the upcoming year’s budget.

P & C  Mrs. Holt reported the committee discussed the publishing of student work and photographs. She reported the committee received a presentation on high school course proposals and an update on professional development.

ECC  Mr. Burch reported the committee reviewed fall coaching personnel and stipends and a sports medicine services agreement.

Facilities  Mr. Burch reported the committee discussed the position of a project manager for the high school project, maintenance issues for the chimney at Kutztown Elementary, and asphalt paving at the District Administration Office.

**Personnel**

Motion made by Michael Hess, seconded by Christine Ryan, to approve the following personnel items:

1. The acceptance of the resignation of Tucker B. Gordner as groundskeeper, effective May 15, 2015.
2. The approval of Robert J. Boyer as a chaperone for the National History Day trip to College Park, MD on June 14-18, 2015.
3. The approval of the following custodial summer substitutes, effective June 5, 2015 through August 21, 2015, for up to 29 hours per week, at a rate of $9.50 per hour:
   - P. Gale Peluso
   - Deborah J. Kulp
5. The approval of the following fall coaches and stipends for the 2015-2016 school year:

   **Football**
   - Head Coach: Matthew P. Hoffert, $4,739
   - Assistant Coach: Sean M. Krim, $2,962
   - Joseph Ruth, $2,250
   - Fabian A. Bulgin, $2,250
   - Leonard W. Eller, $2,369
   - Jacob D. Hoffman, $1,585
   - Kevin A. Smith, Kurt Kissinger
   - Joseph R. Stoess

   **Girls Tennis**
   - Head Coach: Harry A. McGonigle, $4,400
   - Assistant Coach: Jenny B. Clay, $1,000

   **Cross Country**
   - Head Coach: PLACEHOLDER
   - Volunteer Coach: Deborah J. Kulp, Shelby L. Brett, Jeffrey S. Lloyd Jr.

   **Girls Soccer**
   - Head Coach: PLACEHOLDER
   - Assistant Coach: PLACEHOLDER
   - Head Middle School Coach: PLACEHOLDER
   - Assistant Middle School Coach: PLACEHOLDER

   **Field Hockey**
   - Head Coach: Eryn L. Ziegler, $4,172
   - Assistant Coach: PLACEHOLDER
   - Head Middle School Coach: PLACEHOLDER
   - Assistant Middle School Coach: PLACEHOLDER

   **Boys Soccer**
   - Head Coach: Michael P. O’Neil, $5,094
   - Assistant Coach: Ian R. Moreland, $2,300
   - Head Middle School Coach: Scott D. Heiter, $2,262
   - Assistant Middle School Coach: PLACEHOLDER

   **Golf**
   - Head Coach: Nicholas D. Chandler, $3,500
   - Assistant Coach: PLACEHOLDER

   **Cheerleading**
   - Head Coach: Cynthia Fisher, $1,158

   *All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials*

Roll call vote:   Yes 8   No 0   Absent 1 (Johnson)

Motion carried.
**School Board**

Motion made by Randy Burch, seconded by Michael Hess, to appoint David J. Miller as treasurer to the Kutztown Area Board of School Directors for the 2015-2016 school year at a stipend of $1,050 (same as previous year).

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

**Asst. School Board**

Motion made by Caecilia Holt, seconded by Christine Ryan, to appoint Lori A. Werley as assistant secretary to the Kutztown Area Board of School Directors for the 2015-2016 school year.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

**Board Secretary**

Motion made by Randy Burch, seconded by Caecilia Holt, to approve a stipend of $2,500 for Rikki L. DeVough as secretary to the Kutztown Area Board of School Directors for the 2015-2016 school year (same rate as previous year). Mrs. DeVough was approved for a four-year term through June 30, 2017.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

**Homestead/Farmstead Res.**

Motion made by Michael Hess, seconded by Christine Ryan, to approve the 2015-2016 Homestead and Farmstead Resolution.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

**Grant Participation**

Motion made by Randy Burch, seconded by Caecilia Holt, to grant permission to the administration, or designee, to apply for all appropriate grants and/or waivers that become available for the 2015-2016 school year.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

**District Depositories**

Motion made by Caecilia Holt, seconded by Jim Shrawder, to appoint the following institutions as district depositories for the 2015-2016 school year:

- National Penn Bank
- Wells Fargo
- Citizens Bank
- PNC Bank
- Sovereign Bank
- Fleetwood Bank
- PSDLAF (Pennsylvania School District Liquid Asset Fund)
- PLGIT (Pennsylvania Local Government Investment Trust)

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

**Conference Requests**

Motion made by Al Darion, seconded by Christine Ryan, to approve employee #1280 to attend the American Association of Physics Teachers Summer Meeting on July 25-27, 2015 in College Park, MD, at a cost of $802.90.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

Motion made by Christine Ryan, seconded by Al Darion, to approve employee #534 to attend the 2015 Psychology Advanced Placement Summer Institute on July 6-10, 2015 in Norristown, PA, at a cost of $1,642.38.

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

**Policies - Second Reading/Adoption**

Motion made by Al Darion, seconded by Karl Nolte, to approve the second reading and adoption of the following policies:

- Policy 109. Resource Materials
- Policy 113. Special Education

Roll call vote: Yes 8  
No 0  
Absent 1 (Johnson)

Motion carried.

**High School Courses**

Motion made by Al Darion, seconded by Michael Hess, to approve the following course offerings at the high school:

- Electricity and Electronics Course
- Freshman Seminar Course
- Introduction to Robotics Course
- AP Psychology Course

Roll call vote: Yes 7  
No 0  
Absent 2 (Johnson, Ryan)

Motion carried.
Motion made by Karl Nolte, seconded by Jim Shrawder, to approve the following course offerings at the high school:

Recording Engineering I and II

Roll call vote:  Yes 7  No 0  Absent 2 (Johnson, Ryan)
Motion carried.

Sports Medicine Services
Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Sports Medicine Services Agreement with Reading Health Physician Network for a three-year period of July 1, 2015 through June 30, 2018, at a cost of $36,000 per year.

Roll call vote:  Yes 8  No 0  Absent 1 (Johnson)
Motion carried.

Property Access
Motion made by Michael Hess, seconded by Christine Ryan, to authorize Berks County access to a portion (approximately 675 square feet) of the property at Kutztown Elementary School as deemed necessary to complete the bridge construction project on Normal Avenue over Sacony Creek.

Roll call vote:  Yes 8  No 0  Absent 1 (Johnson)
Motion carried.

2015-16 Calendar Revision
Motion made by Caecilia Holt, seconded by Al Darion, to approve the revised 2015-2016 district calendar. The revision is a change of faculty flex days to October 12, 2015 and January 18, 2016 from November 3, 2015. The change does not affect students.

Roll call vote:  Yes 8  No 0  Absent 1 (Johnson)
Motion carried.

Paving at Admin. Building
Motion made by Christine Ryan, seconded by Jim Shrawder, to approve Ronnie C. Folk Paving, Inc. to complete paving projects at the District Administration Building at a cost of $9,470.

Roll call vote:  Yes 7  No 1 (Hess)  Absent 1 (Johnson)
Motion carried.

Sale of Albany Elementary Bldg.
Motion made by Jim Shrawder, seconded by Christine Ryan, to approve proceeding with the sale of the Albany Elementary building located at 3656 Route 737, Kempton, PA by public auction on Saturday, July 11, 2015, at 10:00 a.m., per the attached resolution.

Motion made by Randy Burch, seconded by Karl Nolte, to amend the motion to include a reserve price for the sale, with the reservation price to be established at a future time.

Roll call vote:  Yes 8  No 0  Absent 1 (Johnson)
Motion carried.

Motion made by Jim Shrawder, seconded by Christine Ryan, to approve proceeding with the sale of the Albany Elementary building located at 3656 Route 737, Kempton, PA by public auction on Saturday, July 11, 2015, at 10:00 a.m., per the attached resolution, with a reserve price for the sale.

Roll call vote:  Yes 7  No 1 (Nolte)  Absent 1 (Johnson)
Motion carried.

Auctioneer
Motion made by Al Darion, seconded by Christine Ryan, to appoint Richard Henry as auctioneer for the Public Sale of the Albany Elementary building at a stipend of $500.00.

Roll call vote:  Yes 8  No 0  Absent 1 (Johnson)
Motion carried.

Discussion Items
2015-2016 Budget

Adjournment
Motion made by Jim Shrawder, seconded by Caecilia Holt, to adjourn the meeting at 9:28 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary