Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, September 19, 2016, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, September 19, 2016 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present
Randy Burch, Al Darion, Eric Johnson, Karl Nolte, Jim Shrawder, Michael Hess, Caecilia Holt, Carl Ziegler

Absent

Also Present
Katherine Metrick, George Fiore, Rikki DeVough, David Miller, Matthew Link, Diane Barrie, Barry Flicker, Erin Anderson, James Brown, Chris Nelson, Tom Olivia, Marsha Olivia, Bane Lewis, Tyner Lewis, Donna Hill-Chaney, Kris Tuerk, Benjamin Hoffman, Lisa Scheffler, Amelia Scheffler, Carl Dunn, Alex Diltz, Deb Kulp, Melissa Leiby, Jeff Huffert, Nathan Noll, Melissa Blatt, Charles Shurr, Kathy Geist, Russel Angstadt, Conner Herlihy, Debra Kenney, Ron Devlin, Rebecca Ziegler, Mark Shellhammer, Jennifer McAteer, Victoria McAteer, Shawn and Abby Clappoole, Kelley Neyhart, Celine Neyhart, Heidi Leiby, Galen Adam, Carol Schulley, Joyce Dietrich, Shelby Brett, Matthew Brett, Maurice Connor, Tammy Best, Christopher Smith, Hallie Schumacher, Brian Floyd

Call to Order
The meeting was called to order at 7:34 p.m. by President Ziegler.

Welcome
President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes
Motion made by Jim Shrawder, seconded by Randy Burch, to approve the Minutes from the September 6, 2016 School Board Meeting.
Roll call vote:   Yes  8   No  0      Absent  0
Motion carried.

Treasurer’s Report
Motion made by Jim Shrawder, seconded by Randy Burch, to approve the Treasurer’s Report of the General Fund.
Roll call vote:   Yes  8   No  0      Absent  0
Motion carried.

Ratification of General Account
Motion made by Caecilia Holt, seconded by Jim Shrawder, to ratify for payment the general account bills in the amount of $6,945,591.11.
Roll call vote:   Yes  8   No  0      Absent  0
Motion carried.

Approval of General Account
Motion made by Caecilia Holt, seconded by Michael Hess, to approve for payment the general account bills in the amount of $620,835.64.
Roll call vote:   Yes  8   No  0      Absent  0
Motion carried.

Ratification of Construction Account
Motion made by Eric Johnson, seconded by Randy Burch, to ratify for payment the construction account bills in the amount of $12,284.00.
Roll call vote:   Yes  8   No  0      Absent  0
Motion carried.

Approval of Construction Account
Motion made by Karl Nolte, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of $1,700,452.26.
Roll call vote:   Yes  8   No  0      Absent  0
Motion carried.

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.
**Superintendent’s Reports**  
School Board Vacancy Interviews: Dr. Russell Angstadt, Mr. Carl Dunn, Mr. Charles Shurr

Roll call vote:  
Angstadt  0  
Dunn  0  
Shurr  8

Motion to appoint Charles Shurr to the Board of Directors carried unanimously.

President Ziegler gave Mr. Shurr his Oath of Office, and Mr. Shurr took his seat at the table.

**Debt Refinance Parameters**

Motion made by Jim Shrawder, seconded by Randy Burch, to adopt a resolution authorizing RBC Capital Markets, LLC to issue a series of bonds in the maximum aggregate principal amount not to exceed $26,420,000 with a combined savings of a minimum of 3%.

Roll call vote:  
Yes  9  
No  0  
Absent  0

**Board Committee Reports**  
**T.C.C.**

No report.

**PSBA**

Mrs. Holt reported the PSBA Annual Convention will be held in mid-October. She also reported PSBA is urging the public to contact their representatives in regards to the new legislation preventing boards to appeal a business’s under assessed value.

**BCIU**

Mr. Ziegler reported the IU is close to completing their contract with their instructors, and they had a smooth opening to the school year.

**BCTC**

Dr. Darion reported the committee was presented with numerous recognitions of students who participated and placed in national competitions.

**P & C**

Mrs. Holt reported the committee received a curriculum rating presentation, and discussed Policy 819.

**ECC**

Mr. Burch reported the committee discussed school clubs as well as ticket prices and gate prices for events.

**Facilities**

Mr. Burch reported the committee received an update on the high school renovation and discussed the stadium repairs and renovations.

**Student**

No report.

**Achievement**

No report.

**Education**

Motion made by Michael Hess, to approve the following personnel items:

1. The approval of Mallory Keim as a long-term substitute English/language arts teacher at the middle school effective September 20, 2016 through the end of the 2016-2017 school year, at a rate of $100 per day for days 1-20, $110 per day for days 21-45, and the remainder at Bachelor’s, Step 1 per the KATA/KASD contract.

2. The approval of Kristen Berk as a part-time cafeteria employee (4.25 work hours per day) at Greenwich-Lenhartsville Elementary School, effective September 20, 2016, at a rate of $8.75 per hour.

3. The approval of Nora Angstadt as a part-time cafeteria/lunchroom aide (2.5 work hours per day) at the middle school, effective September 20, 2016, at a rate of $10.00 per hour.

4. The approval of the following classroom aides/paraprofessionals as substitute teachers for the 2016-2017 school year, effective September 20, 2016, at a rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter:
   - Nora E. Bullock  
   - Nicole M. DeLong  
   - Kerri M. Erb  
   - Ann M. McCoach  
   - Cathy S. Padasak  
   - Patricia G. Peluso  
   - Amy J. Pettit  
   - Kimberly S. Moyer-Bercaw  
   - Margaret K. Sharp  
   - Alison J. VanDuren  
   - Julie A. Weaknecht  
   - Kelsey R. Williams  
   - Felicia Lochery  
   - Sherry Sexton

5. The approval of Heidi Scarano as a substitute teacher for the 2016-2017 school year, effective August 31, 2016, at a rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter.

6. The approval of Shaylon Krautwald as a resource personnel, in lieu of a mentor, for Shaylon Krautwald for the 2016-2017 school year, effective August 22, 2016, at a stipend of $300.

7. The approval of the increase in salary to $1150 for Angela V. DiCello as Sophomore Class Advisor for the 2016-2017 school year, effective August 23, 2016. This replaces the previously approved amount of $575 in August.

8. The approval of Shaylon Krautwald as freshman class advisor for the 2016-2017 school year, effective August 23, 2016, at a rate of $950.

9. The approval of the increase in salary to $13.00 per hour for Alan Speicher as a KASD van driver, effective August 29, 2016.
10. The approval of a Family Medical Leave (FMLA) and child-rearing leave for employee #1037 commencing on September 28, 2016 through the end of the 2016-2017 school year.

11. The approval of the following Eshelman employees for the 2016-2017 school year:
   Substitute Drivers: Spencer C. Dize, Elizabeth A. Jackson, Daniel H. Neff
   Van Aide: Lisabeth A. Lynn

   Roll call vote: Yes 9, No 0, Absent 0
   Motion carried.

   All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Conference Request
   Motion made by Al Darion, seconded by Eric Johnson, to approve employee #485 to attend the National Council of Social Studies Conference on December 2-3, 2016 in Washington, DC, at a cost of $935.10.
   Roll call vote: Yes 7, No 0, N/A 2 (Nolte, Shrawder), Absent 0
   Motion carried.

Policy 819 Adoption
   Motion made by Randy Burch, seconded by Michael Hess, to approve the second reading and adoption of Policy 819 Suicide Prevention and Awareness.
   Roll call vote: Yes 9, No 0, Absent 0
   Motion carried.

Audiology Services
   Motion made by Michael Hess, seconded by Randy Burch, to approve the independent contract agreement with Virginia Grim, Au.D. CCC for education audiology services in the 2016-2017 school year.
   Roll call vote: Yes 9, No 0, Absent 0
   Motion carried.

Comic Book Club
   Motion made by Randy Burch, seconded by Michael Hess, to approve the creation of a Comic Book Club at the high school.
   Roll call vote: Yes 9, No 0, Absent 0
   Motion carried.

Fire Alarm Monitor System
   Motion made by Randy Burch, seconded by Caecilia Holt, to approve an agreement with SAH Incorporated to provide fire alarm monitoring service to the high school at a cost of $420.
   Roll call vote: Yes 9, No 0, Absent 0
   Motion carried.

Change Order at High School
   Motion made by Karl Nolte, seconded by Jim Shrawder, to approve a change order that would add $28,193 to the High School Renovation project. Reason for the change order is to improve components of the existing fire alarm so that it better communicates with the new fire alarm system.
   Roll call vote: Yes 9, No 0, Absent 0
   Motion carried.

Gym Floor Repair
   Motion made by Jim Shrawder, seconded by Karl Nolte, to approve Miller Flooring Company, Inc. to repair the floor in the high school gymnasium at a cost of $26,465.00. Note that this is state contract pricing.
   Roll call vote: Yes 9, No 0, Absent 0
   Motion carried.

Substitute/Para Proposal
   Motion made by Randy Burch, seconded by Jim Shrawder, to authorize the hiring of two full-time teacher substitutes through Kelly Services at an annual cost of $29,250 each.
   Roll call vote: Yes 9, No 0, Absent 0
   Motion carried.

   Motion made by Al Darion, seconded by Eric Johnson, to increase the substitute rate for former Kutztown Area School District teachers to $130 per day.
   Roll call vote: Yes 9, No 0, Absent 0
   Motion carried.

   Motion made by Jim Shrawder, seconded by Karl Nolte, to table the discussion of increasing the salaries for paraprofessionals by fifty cents per hour.
   Roll call vote: Yes 9, No 0, Absent 0
   Motion carried.
Stadium Project  
Motion made by Jim Shrawder, seconded by Caecilia Holt, to set a budget of $1 million for a proposed stadium project. 
Roll call vote: Yes 4  No 4 (Burch, Hess, Nolte, Ziegler)  N/A 1 (Shurr)  Absent 0
Motion carried.

Motion made by Karl Nolte, seconded by Al Darion, to authorize the further development of Options 2A and 3A for a proposed stadium project and request for proposal to bid. 
Roll call vote: Yes 8  No 0  N/A 1 (Shrawder)  Absent 0
Motion carried.

Shed at KES  
Motion made by Eric Johnson, seconded by Jim Shrawder, to table the motion and discussion to erect a shed on the property of Kutztown Elementary School.
Roll call vote: Yes 9  No 0  Absent 0
Motion carried.

Discussion Items  
Construction Update

Adjournment  
Motion made by Eric Johnson, seconded by Jim Shrawder to adjourn the meeting at 11:00 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary

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