Minutes of the KUTZTOWN AREA SCHOOL DISTRICT Board of Directors Meeting Monday, September 21, 2015, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, September 21, 2015 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Alan Darion, Eric Johnson, Karl Nolte, Christine Ryan, Caecilia Holt, Carl Ziegler, James Shrawder (7:42 p.m. arrival)

Absent Randy Burch, Michael Hess

Also Present Katherine Metrick, Rikki DeVough, Matthew Link, Dave Miller, Diane Barrie, Chris Harrington, Barry Flicker, James Brown, Donna Hill-Chaney, Kris Tuerk, Wendy Hall, Wanda Herring, Deb Kulp, Chrissie Stauffer, Felicia Esterly, Lori Meixell, Angela Troutman, Christine and Andrew Reppert, Beth Hoy, Heidi and Rick Heffelfinger, Alyssa Heffelfinger, Bob Tortcolini, Lynn Silan, Rob Gottlund, Diane Haring, Tammy Haring, Tom Haring, Carol Schulle, Jamie Naurocki

Call to Order The meeting was called to order at 7:39 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the Minutes from the September 8, 2015 School Board Meeting. Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Shrawder) Motion carried.

Treasurer’s Report Motion made by Al Darion, seconded by Karl Nolte, to approve the Treasurer’s Report of the General Fund. Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Shrawder) Motion carried.

Ratification of General Account Motion made by Christine Ryan, seconded by Eric Johnson, to ratify for payment the general account bills in the amount of $556,501.02. Roll call vote: Yes 6 No 0 Absent 3 (Burch, Hess, Shrawder) Motion carried.

Approval of General Account Motion made by Caecilia Holt, seconded by Al Darion, to approve for payment the general account bills in the amount of $335,249.75. Roll call vote: Yes 7 No 0 Absent 2 (Burch, Hess) Motion carried.

Approval of Construction Account Motion made by Al Darion, seconded by Jim Shrawder, to approve for payment the construction account bills in the amount of $111,623.44. Roll call vote: Yes 7 No 0 Absent 2 (Burch, Hess) Motion carried.

Communications and Reports 2015- Traveling Art Show – Art Teachers, Donna Hill-Chaney, Kristen Tuerk, and Wendy Hall Recognition of Sue Mixa as Student Council Advisor of the Year Gymnasium Plaque for John Silan – Lynn Silan LERTA – Commissioner Christian Leinbach

Board Committee Reports E.I.T. No report. PSBA No report.
BCIU  No report.

BCTC  Dr. Ryan presented the BCTC Assessment System for School Improvement report which provided statistics on student attendance, behavior, etc. for each district.

P & C  Mrs. Holt reported the committee reviewed the Eureka Math materials, and discussed policies which are on tonight's agenda for adoption.

ECC  Mrs. Metrick reported the committee discussed the Talisman Theatre Program and a cow chip bingo fundraiser for the Freshman class.

Facilities  Mr. Miller reported the committee reviewed the high school project bids.

Student  Dr. Darion reported the committee reviewed the AP exam performance over the past few years and AP class attendance.

Achievement

Personnel

Motion made by Christine Ryan, seconded by Caecilia Holt, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Michael P. O'Neil as Director of Student Activities and Athletics, effective September 8, 2015. Mr. O'Neil's retirement was previously approved effective on, or before, October 23, 2015.

2. The approval of the following Eshelman bus/van drivers for the 2015-2016 school year, effective September 8, 2015:
   - Berardo Ferretti
   - Craig W. Huntsinger
   - Melinda A. Walrath

3. The approval of Deborah J. Kulp as Head Cook at the middle school for 7 work hours per day, effective September 22, 2015, at a rate of $10.61 per hour.

4. The approval of Mical L. Fink as an assistant field hockey coach at the middle school, effective September 22, 2015, at a stipend of $1,162.

5. The approval of a child rearing leave for employee #896 commencing on, or about, December 12, 2015 and ending on, or about, February 16, 2016.

6. The approval of no-pay days for employee # 1576 with a start date of September 21, 2015, and an approximate return date of December 21, 2015.

7. The approval of Jarid T. Kunkle as a volunteer cross country coach for the 2015-2016 school year, effective September 22, 2015.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote:  Yes 7   No 0   Absent 2 (Burch, Hess)

Motion carried.

District Goals

Motion made by Karl Nolte, seconded by Al Darion, to approve the district goals for the 2015-2016 school year, per the attached.

Roll call vote:  Yes 6   No 0   N/A 1 (Shrawder)   Absent 2 (Burch, Hess)

Motion carried.

Conference Request

Motion made by Christine Ryan, seconded by Caecilia Holt, to approve employee #746 to attend the AP Government Workshop on October 16, 2015 in Hagerstown, MD, at a cost of $681.20.

Roll call vote:  Yes 7   No 0   Absent 2 (Burch, Hess)

Motion carried.

Policies – 2nd Rdg and Adoption

Motion made by Jim Shrawder, seconded by Christine Ryan, to approve the second reading and adoption of the following policies:

Policy 008  Organization Chart
Policy 121  Field Trips
Policy 334  Sick Leave
Policy 335  Family Medical Leave

Roll call vote:  Yes 7   No 0   Absent 2 (Burch, Hess)

Motion carried.

Virtual HS Courses

Motion made by Al Darion, seconded by Jim Shrawder, to approve the Virtual High School online curriculum and instruction as part of the Kutztown Virtual Academy (KVA) course offerings.

Roll call vote:  Yes 7   No 0   Absent 2 (Burch, Hess)

Motion carried.
**BCIU WAN E-Rate Consortium**

Motion made by Christine Ryan, seconded by Caecilia Holt, to approve the signing and submission of a “Letter of Intent” to participate in the Berks County Intermediate Unit 14 Wide Area Network (BCIU WAN) E-Rate consortium.

Roll call vote: Yes 7  No 0  Absent 2 (Burch, Hess)

Motion carried.

**Asbestos Remediation**

Motion made by Eric Johnson, seconded by Karl Nolte, to approve the bid from Bristol Environmental to provide asbestos remediation to the high school at a price of $306,600.

Roll call vote: Yes 7  No 0  Absent 2 (Burch, Hess)

Motion carried.

**Conrad Siegel Proposal**

Motion made by Karl Nolte, seconded by Christine Ryan, to approve the proposal from Conrad Siegel to provide assistance to the district in preparation and distribution of required year-end employer reporting under the Affordable Care Act at a cost of $5,900.

Roll call vote: Yes 7  No 0  Absent 2 (Burch, Hess)

Motion carried.

**Donation Acceptance**

Motion made by Al Darion, seconded by Caecilia Holt, to accept, as per Policy 702, the donation of steel shelves and a blueprint maker from Martin Manning for use in the Technology Education classroom as per Policy 702.

Roll call vote: Yes 7  No 0  Absent 2 (Burch, Hess)

Motion carried.

**IEP Evaluation Committee**

Motion made by Jim Shrawder, seconded by Al Darion, to appoint a Special Education Board Committee to research gender ratios and the reason for a large percentage of IEP students at Kutztown Elementary.

Roll call vote: Yes 7  No 0  Absent 2 (Burch, Hess)

Motion carried.

Motion made by Jim Shrawder, seconded by Al Darion, to appoint the following people as initial members of the Special Education Board Committee:

- Jim Shrawder (Committee Chair)
- Caecilia Holt
- Matthew Link
- Eric Johnson
- Al Darion

Roll call vote: Yes 7  No 0  Absent 2 (Burch, Hess)

Motion carried.

**Payment to Charter Schools**

Motion made by Al Darion, seconded by Caecilia Holt, to approve the withholding of the state subsidy portion of the district’s payment to charter schools until the state budget is passed.

Roll call vote: Yes 5  No 2 (Shrawder, Ziegler)  Absent 2 (Burch, Hess)

Motion carried.

**Adjournment**

Motion made by Christine Ryan, seconded by Jim Shrawder, to adjourn the meeting at 9:33 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough

School Board Secretary