Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, May 16, 2016, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, May 16, 2016 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present

Alan Darion, Eric Johnson, Karl Nolte, Jim Shrawder, Caecilia Holt, Randy Burch, James Saunders, Carl Ziegler, Tyler Akers (student representative)

Absent

Michael Hess

Also Present

Katherine Metrick, Rikki DeVough, Matthew Link, Diane Barrie, Chris Harrington, Barry Flicker, Erin Anderson, Rebecca Beidelman, Joyce Burch, Judi Boyer, Rob Boyer, Aaron Ashman, Arabel Elliot, Beth Patten, Carolyn Wasser, Shelby Brett, Dave Tich

Call to Order

The meeting was called to order at 7:41 p.m. by President Ziegler.

Welcome

President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes

Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Minutes from the May 2, 2016 School Board Meeting and the May 9, 2016 Budget and Finance Committee Meeting.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

Treasurer’s Report

Motion made by Eric Johnson, seconded by Jim Shrawder, to approve the Treasurer’s Report of the General Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

Ratification of General Account

Motion made by Eric Johnson, seconded by Caecilia Holt, to ratify for payment the general account bills in the amount of $1,848,797.45.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

Approval of General Account

Motion made by Caecilia Holt, seconded by Eric Johnson, to approve for payment the general account bills in the amount of $654,054.38.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

Approval of Construction Account

Motion made by Randy Burch, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of $1,228,441.68.

Roll call vote: Yes 8 No 0 Absent 1 (Hess)

Motion carried.

Superintendents Report

Mrs. Metrick reported three middle school teams competed at the Berks County Librarian Association Reading Olympics, and out of 55 student teams, our 6th grade team won a blue ribbon and placed 17th overall, our 7th grade team won a yellow ribbon, and our 8th grade team won a blue ribbon and ranked 3rd overall.

During the MS and HS Music Department student trip to Cleveland, Ohio, six soloists won awards: Ryujin Jenson, Isaiah Nygard, Nicholas Perella, Zach Watcon, Owen Kulp, and Nikolette Nolte. The HS and MS Jazz Bands both received an Excellence in Music award, the MS Jazz Band received a Superior in Music Award, and Kutztown (overall) won the Espirit de Corps award.

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.
Carolyn Wasser, advisor for the middle school and high school history day teams, introduced this year’s participants who presented their winning projects to the board. Four out of the sixteen students who competed at the state-level competition will be competing at National History Day on June 12-16.

**Board Committee Reports**

T.C.C.  No report.

PSBA  Mrs. Holt reported the Secretary of Education spoke at the Berks School Directors Convention which was held at the BCIU.

BCIU  Mr. Ziegler reported the director’s evaluation was completed with an excellent rating and the administration took a salary freeze for the fourth consecutive year.

BCTC  Dr. Darion reported the budget was approved by all 16 participating school districts.

P & C  No report.

ECC  No report.

Facilities  No report.

Student  No Report.

Achievement  No report.

Special  No report.

Education  No report.

**Personnel**

Motion made by Randy Burch, seconded by Al Darion, to approve the following personnel items:

1. The approval of the following participants in the Senior Volunteer Tax Exchange Program for the 2016-2017 School Year, effective July 1, 2016:
   - Suzanne M. Barron
   - Joyce C. Dietrich
   - Grace C. Haas
   - William P. Hellwig
   - Peter B. Karch
   - Judith D. Mehltretter
   - Charlotte A. Schroeder
   - Rosemary A. Zettlemoyer
   - Diane M. Graff

2. The approval of Linda K. Andre as a volunteer cheerleading coach for the 2016-2017 school year.

3. The approval of Amber G. Bungo as an Eshelman bus and van driver for the 2015-2016 school year, effective May 17, 2016.

4. The approval of Brooke L. Schwoyer as an instructional assistant at the high school for the remainder of the 2015-2016 school year at a rate of $10.50 per hour.

   Roll call vote: Yes 8 No 0 Absent 1 (Hess)
   Motion carried.

   **All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials**

**Appointment of Board Treasurer**

Motion made by Randy Burch, seconded by Al Darion, to approve David J. Miller as treasurer to the Kutztown Area Board of School Directors for the 2016-2017 school year at a stipend of $1,050 (same rate as previous year).

   Roll call vote: Yes 8 No 0 Absent 1 (Hess)
   Motion carried.

**Board Secretary Compensation**

Motion made by Caecilia Holt, seconded by Al Darion, to approve a stipend of $2,500 for Rikki L. DeVough as secretary to the Kutztown Area Board of School Directors for the 2016-2017 school year (same rate as previous year). Mrs. DeVough was appointed for a four-year term through June 30, 2017.

   Roll call vote: Yes 8 No 0 Absent 1 (Hess)
   Motion carried.

**Homestead/Farmstead**

Motion made by Randy Burch, seconded by Al Darion, to approve the 2016-2017 Homestead and Farmstead Exclusion Resolution per the attached.

   Roll call vote: Yes 8 No 0 Absent 1 (Hess)
   Motion carried.

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Grant Participation

Motion made by Eric Johnson, seconded by Jim Shrawder, to grant permission to the administration, or designee, to apply for all appropriate grants and/or waivers that become available for the 2016-2017 school year.

Roll call vote: Yes 8  No 0  Absent 1 (Hess)
Motion carried.

District Depositories

Motion made by Jim Shrawder, seconded by Eric Johnson, to appoint the following institutions as district depositories for the 2016-2017 school year:

- National Penn Bank
- PNC Bank
- PSDLAF (Pennsylvania School District Liquid Asset Fund)
- PLGIF (Pennsylvania Local Government Investment Trust)
- Wells Fargo
- Santander Bank
- PSL (Pennsylvania Local Government Investment Trust)
- Citizens Bank
- Fleetwood Bank
- Univesit Bank

Roll call vote: Yes 8  No 0  Absent 1 (Hess)
Motion carried.

Financial Software

Motion made by Jim Shrawder, seconded by Al Darion, to approve the agreement with Central Susquehanna IU to supply software for Fund Accounting, Payroll, and Personnel for the 2016-2017 school year. Prices are based on student count and will be approximately $13,709.65.

Roll call vote: Yes 8  No 0  Absent 1 (Hess)
Motion carried.

Discussion Items

Busing Issue

Adjournment

Motion made by Jim Shrawder, seconded by Randy Burch to adjourn the meeting at 9:21 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary