The Board of Directors of Kutztown Area School District met for a regular board meeting on Tuesday, September 6, 2016 at 7:30 p.m., at the Greenwich-Lenhartsville Elementary School, pursuant to due notice to board members and the public.

Present: Randy Burch, Alan Darion, Eric Johnson, Karl Nolte, James Shrawder, Carl Ziegler

Absent: Michael Hess, Caecilia Holt

Also Present: Katherine Metrick, George Fiore, David Miller, Rikki Devough, Diane Barrie, Barry Flicker, Chris Nelson, Wanda Herring, Harry McGonigle, Sheri Hoffert, Dennis Hoffert, Jeri Carroll, Ryan Thomas, Christie Thomas, Jenn McAllister, Ron Devlin, Jeff Huffert, Janet Yost, Michelle Miller, Michael Hill, Deb Kulp, Melissa Blatt, Carol Schulley, Beci Prevoznik, Maurice Connor, Diana Rydzewski, Shelby Brett, Matthew Brett, Denice Ruth

Call to Order: The meeting was called to order at 7:37 p.m. by President Ziegler.

Welcome: President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Minutes: Motion made by Eric Johnson, seconded by Randy Burch, to approve the Minutes of the August 15, 2016 School Board Meeting and the August 22, 2016 Special Board Meeting.

Roll call vote: Yes 6 No 0 Absent 2 (Hess, Holt)

Motion carried.

Superintendent’s Report: Presentation of $25,000 Monsanto Grant

Allentown Fair Winners

Partnership with Kutztown University

Substitute Proposal

Personnel: Motion made by Al Darion, seconded by Randy Burch, to approve the following personnel items:

1. The acceptance of the resignation of Alexis Dolena as a speech and language pathologist at Greenwich-Lenhartsville Elementary School and the middle school, effective August 24, 2016.
4. The acceptance of the resignation of Denise G. Frey as a part-time cafeteria employee at Kutztown Elementary School, effective August 12, 2016.
5. The acceptance of the resignation of Nicole S. Sutliff as a part-time cafeteria employee at the middle school, effective August 15, 2016.
6. The approval of Ashley A. DeWitt as a speech and language pathologist at Greenwich-Lenhartsville Elementary School and the middle school, at a rate of $73,373 per Masters +24, Step 9, of the KATA/KASD contract, effective upon release from her current employer.
8. The approval of Mical Fink as head field hockey coach at the middle school for the 2016-2017 school year, effective September 7, 2016, at a rate of $2,200.
9. The approval of the continuation of a family medical leave (FMLA) for employee #1749 commencing on August 23, 2016 through the end of the second semester of the 2016-17 school year.
10. The approval of tenure for Thomas F. Miller, effective August 23, 2016, due to completion of three years of satisfactory teaching at Kutztown Area School District and fulfillment of all requirements for tenure.
11. The approval of Doris Schappell as 4-H Sewing Club Advisor for the 2016-2017 school year at a stipend of $700.
12. The approval of the following mentors and resource people and stipends for the 2016-2017 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
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<tbody>
<tr>
<td>Elizabeth Wessner</td>
<td>Resource Person for Jessica Bing</td>
<td>$300</td>
</tr>
<tr>
<td>Jane Venkauskas</td>
<td>Resource Person for Michelle Fritz</td>
<td>$300</td>
</tr>
<tr>
<td>Sallie Sandler</td>
<td>Mentor for Shaylon Krautwald</td>
<td>$600</td>
</tr>
<tr>
<td>Shannon Sunday</td>
<td>Mentor for Juliane Michalik</td>
<td>$600</td>
</tr>
<tr>
<td>Kristen Tuerk</td>
<td>Mentor for Benjamin Hoffman</td>
<td>$600</td>
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13. The approval of the following Eshelman bus/van drivers for the 2016-2017 school year:

- Steven E. Fritz
- Judith E. Deboer
- Reuben S. Sveigart
- Amber G. Bungo
- Louise A. Gunkel
- Melinda A. Walrath
- Matthew F. Thomas
- Margaret E. Hottenstein
- Melanie A. Kehl
- Sherri L. Reinhert
- Stephanie L. Hugo
- Randall A. Bailey
- Sandra L. Narducci
- Peggy S. Weil
- Marybeth Spatz
- Leon A. Balthaser
- William F. Brobst
- Sharon L. Trout
- Cynthia L. Smith
- Daniel J. Pauley
- Barbara A. Gardner

Roll call vote: Yes 6 No 0 Absent 2 (Hess, Holt)
Motion carried.

14. The approval of the following Eshelman substitute bus/van drivers for the 2016-2017 school year:

- Craig W. Huntsinger
- Mark A. George
- Christine M. Battin
- Ralph L. Bibbus
- John P. O’Brien
- Sandra L. Wixon
- Gerald A. Trate
- Jacob G. Feist
- Berardo Ferretti

Roll call vote: Yes 6 No 0 Absent 2 (Hess, Holt)
Motion carried.

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Speech/Language Therapy Services

Motion made by Karl Nolte, seconded by Al Darion, to accept the resignation of James Saunders from the Board of School Directors effective immediately.

Roll call vote: Yes 6 No 0 Absent 2 (Hess, Holt)
Motion carried.

Private Academic Program

Motion made by Karl Nolte, seconded by Al Darion, to approve the general agreement with KidsPeace National Center, Inc. for private academic programs, for the period of August 29, 2016 (or the date of admission) through June 2, 2017 (or the end of the 2016-2017 school year), at a cost of $161.53 per day.

Roll call vote: Yes 6 No 0 Absent 2 (Hess, Holt)
Motion carried.

Bus/Van Routes

Motion made by Randy Burch, seconded by Karl Nolte, to approve the bus and van routes for the 2016-2017 school year, and to allow the transportation coordinator and/or designee to make any necessary changes to the existing routes as deemed appropriate throughout the 2016-2017 school year, with exception of changes that involve additional costs or the complete deletion of a route.

Roll call vote: Yes 6 No 0 Absent 2 (Hess, Holt)
Motion carried.

2016-17 District Goals

Motion made by Al Darion, seconded by Karl Nolte, to approve the following District Goals for the 2016-2017 school year:

Student Achievement

- Increase enrollment in Advanced Placement and Honors level courses by 10%.
- All students achieve at least one year’s growth, based on Pennsylvania Value Added Assessment System (PVAAS), in the area of ELA, mathematics, and science.
- Increase student participation in extracurricular activities, co-curricular activities, clubs, internships, or partnerships by 10% across all grades.

Financial Leadership

- Perform a line item analysis of all accounts to seek financial efficiencies resulting in a tax increase that is less than index.
- Develop a 5-year projection that aligns instructional need with naturally occurring staffing efficiencies.
- Perform an efficiency audit to lower energy expenses in our buildings.
- Continue our efforts to use district financial resources efficiently. This includes restructuring positions where possible, evaluating contract proposals based on quality of service and cost, and pursuing additional partnerships to provide efficient services.

Innovative Teaching & Learning

- All courses (except electives) have a written curriculum, published on the school district website for the community.
- Develop a district-wide differentiated professional learning model for staff with the intent of delivery for the 2017-2018 school year.
- Develop and implement instructional models for blended learning across all grade levels and content areas.

Communication/Community

- Develop and transition to the new school district website (Schoolwires) as a hub of communication for the school district. By the end of the 2016-2017 school year, every teacher and administrator will have an informative and useful website for our stakeholders.
- Develop and transition to the new learning management system (Canvas) as a tool of instruction for our students.

Roll call vote: Yes 6 No 0 Absent 2 (Hess, Holt)
Motion carried.
Policy 819  
First Reading

Motion made by Karl Nolte, seconded by Eric Johnson, to approve the first reading of Policy 819 Suicide Prevention and Awareness.

Roll call vote: Yes 6  No 0  Absent 2 (Hess, Holt)
Motion carried.

Affordable Care  
Act Processing

Motion made by Al Darion, seconded by Karl Nolte, to approve the agreement with Conrad Siegel to provide assistance with mandated employer reporting relating to the Affordable Care Act in 2016. Cost for the service is estimated to be $5,500 to $6,000.

Roll call vote: Yes 6  No 0  Absent 2 (Hess, Holt)
Motion carried.

Zero-Radius  
Mower

Motion made by Karl Nolte, seconded by Jim Shrawder, to approve the purchase of a zero-radius mower from Kunkel’s Saw and Mower at a cost of $11,343.50

Roll call vote: Yes 6  No 0  Absent 2 (Hess, Holt)
Motion carried.

Glad Tidings  
Church Lease

Motion made by Eric Johnson, seconded by Jim Shrawder, to approve renewing the lease with Glad Tidings Church to rent space at the middle school for a term of September 8, 2016 through September 7, 2016.

Roll call vote: Yes 6  No 0  Absent 2 (Hess, Holt)
Motion carried.

Behind-the-Wheel  
Program

Motion made by Randy Burch, seconded by Al Darion, to approve permission for the Berks County Intermediate Unit (BCIU) to provide Behind-the-Wheel instruction to district students that register for the program for the period of September 1, 2016 through August 31, 2017.

Roll call vote: Yes 6  No 0  Absent 2 (Hess, Holt)
Motion carried.

Copier Lease

Motion made by Al Darion, seconded by Karl Nolte, to approve a 48-month lease with Fraser Advanced Information Systems for three copiers at a cost of $1,080.41.

Roll call vote: Yes 6  No 0  Absent 2 (Hess, Holt)
Motion carried.

Cafeteria  
Substitutes

Motion made by Karl Nolte, seconded by Jim Shrawder, to approve the agreement with School Operations Specialty (SOS) to provide cafeteria substitutes to the district.

Roll call vote: Yes 6  No 0  Absent 2 (Hess, Holt)
Motion carried.

Discussion Items  
Stadium Project

High School Renovations

Shed at Kutztown Elementary

Motion made by Al Darion, seconded by Randy Burch, to grant approval for the KES Parents Club to erect a shed on the property next to the Kutztown Elementary School, provided all permits are granted through the borough.

Motion made by Al Darion, seconded by Jim Shrawder to table the motion to grant approval for the KES Parents Club to erect a shed on the property next to the Kutztown Elementary School, provided all permits are granted through the borough.

Roll call vote: Yes 5  No 1 (Burch)  Absent 2 (Hess, Holt)
Motion tabled.

Adjournment

Motion made by Randy Burch, seconded by Jim Shrawder, to adjourn the meeting at 9:37 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary

Kutztown Area School District does not discriminate in its educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973 the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedures, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district: 300.