Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, June 15, 2015, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, June 15, 2015 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present
Randy Burch, Caecilia Holt, Karl Nolte, Eric Johnson, Al Darion, Carl Ziegler, Michael Hess

Absent
Christine Ryan, Jim Shrawder

Also Present
Katherine Metrick, David Miller, Rikki DeVough, Matthew Link, Diane Barrie, Chris Harrington, Deb Barnes, Barry Flicker, James Brown, Harold Sheaffer, Michelle Fister, Beth Stump, Tina Caulfield, Kay Fritz, Laura Dillion, Mark Shellhammer, Carol Schulley, Andrew Brett, Barry DeWitt, Ron Devlin, Elizabeth Wessner, Debra Kenney, Jeremy Rothermel, Sara Patton

Call to Order
The meeting was called to order at 7:44 p.m. by President Ziegler.

Welcome
President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes
Motion made by Michael Hess, seconded by Caecilia Holt, to approve the Minutes from the June 1, 2015 School Board Meeting.
Roll call vote:  Yes 7  No 0  Absent 2 (Ryan, Shrawder)
Motion carried.

Treasurer’s Report
Motion made by Randy Burch, seconded by Michael Hess, to approve the Treasurer’s Report of the General Fund.
Roll call vote:  Yes 7  No 0  Absent 2 (Ryan, Shrawder)
Motion carried.

Ratification of General Account
Motion made by Michael Hess, seconded by Karl Nolte, to ratify for payment the general account bills in the amount of $2,358,296.51.
Roll call vote:  Yes 7  No 0  Absent 2 (Ryan, Shrawder)
Motion carried.

Approval of General Account
Motion made by Karl Nolte, seconded by Caecilia Holt, to approve for payment the general account bills in the amount of $322,672.17.
Roll call vote:  Yes 7  No 0  Absent 2 (Ryan, Shrawder)
Motion carried.

Ratification of Construction Account
Motion made by Randy Burch, seconded by Michael Hess, to ratify for payment the construction account bills in the amount of $900.00.
Roll call vote:  Yes 7  No 0  Absent 2 (Ryan, Shrawder)
Motion carried.

Approval of Construction Account
Motion made by Randy Burch, seconded by Karl Nolte, to approve for payment the construction account bills in the amount of $57,376.25.
Roll call vote:  Yes 7  No 0  Absent 2 (Ryan, Shrawder)
Motion carried.

Superintendent’s Report
Mrs. Metrick reported the district was awarded the Town and Gown Grant through the Liquor Control Board in the amount of $40,000. She commended Dr. Myers for his work on submitting the grant application.
Harold Sheaffer and Michelle Fister, rifle team head and assistant coaches, presented the board with a $3,800 check from an NRA grant the team received to purchase new air rifles and equipment.

**Board Committee Reports**

**E.I.T.** No report.

**PSBA** Mrs. Holt reported June 30th is the deadline to submit items for the legislative platform.

**BCIU** Mr. Ziegler reported a replacement was hired for the director of curriculum position. He also reported the committee discussed the availability of federal and state monies.

**BCTC** No report.

**P & C** Mrs. Holt reported the committee reviewed policies for second reading, and was given a presentation on the math pilots at the elementary grade level, which have been an unsuccessful solution.

**ECC** Mr. Burch reported several of our students are at the University of Maryland competing at the National History Day competition.

**Facilities** No report.

**Personnel**

Motion made by Michael Hess, seconded by Christine Ryan, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Carolann DeLong, part-time cafeteria employee at the middle school, effective June 4, 2015.
2. The acceptance of the resignation of Tiffany I. Hall as an RtII aide at Greenwich-Lenhartsville Elementary School, effective June 4, 2015.
3. The approval of Ryan T. Thomas as a physical science teacher at the high school, effective August 17, 2015, at a salary of $56,469, per Bachelor’s +24, Step 3, of the KATA/KASD contract.
4. The approval of Richard C. Galley as supervisor of technology, effective June 16, 2015, at a salary of $62,000.
5. The approval of Jan L. Lenich as a part-time (4 work hours per day) cafeteria employee, effective June 16, 2015, at a rate of $8.75 per hour.
6. The approval of Karen H. Austin as an alternate instructor for the 2015 summer reading program at the current curriculum rate of $24.50 per hour.
7. The approval of the following Eshelman bus/van drivers for the 2015 summer school programs:
   - Christine M. Battin
   - William F. Brobst
   - Margarete B. Hottenstein (substitute)
8. The approval of the following KASD bus/van drivers for the 2015 summer school programs:
   - Tessie M. Adam
   - Edwin J. Billiard
   - Lorin E. Honicker
   - Rickie A. Schnabel
   - Leon G. Smith
   - Harry A. McGonigle (substitute)
   - Alan N. Speicher (substitute)
9. The approval of the following participants in the Senior Volunteer Tax Exchange Program for the 2015-2016 school year, effective July 1, 2015:
   - Sandra L. Blankenbiller
   - Sandra A. Long
   - Joyce C. Dietrich
   - Diane M. Graff
   - Grace C. Haas
   - William P. Hellwig
   - Lillian I. Karch
   - Peter B. Karch
   - Audrey M. Miller
   - Lois A. Reistoffer
   - Charlotte A. Schroeder
   - Rosemary A. Zettelmooyer

**Eagle Scout Project**

Motion made by Eric Johnson, seconded by Randy Burch, to approve Zachary Hoffman to repaint the walls of the high school for an Eagle Scout project. This project would complement the renovations, take place over the summer and into the beginning of the 2015-2016 school year, and be at no cost to the district. Zachary will give a presentation on his project at the Facilities Committee Meeting on June 22nd.

**Support Staff Compensation**

Motion made by Caecilia Holt, seconded by Michael Hess, to approve the support staff salary increases for the 2015-2016 school year, which includes the average increase not to exceed 2%, and the employee salary adjustments.

Roll call vote: Yes 6, No 0, N/A 1 (Burch), Absent 2 (Ryan, Shrawder)

Motion carried.
Motion made by Michael Hess, seconded by Caecilia Holt, to approve the hourly starting rates and substitute rates for the 2015-2016 school year per the attached.

Roll call vote:  

Yes: 7  
No: 0  
Absent: 2 (Ryan, Shrawder)

Motion carried.

Motion made by Al Darion, seconded by Karl Nolte, to approve the adoptions of the final 2015-2016 Kutztown Area School District General Fund Budget with revenues of $30,150,932 and expenditures of $31,974,172 supported by Real Estate Tax (29.9543 mils); Per Capita Tax, Sec. 679 ($5.00); Per Capita Tax, Act 511 ($5.00); Local Services Tax ($5.00); Earned Income Tax (0.5%); Amusement Tax (5%-10%); and committed and uncommitted fund balance in the amount of $1,823,240.

Roll call vote:  

Yes: 7  
No: 0  
Absent: 2 (Ryan, Shrawder)

Motion carried.

Motion made by Caecilia Holt, seconded by Al Darion, to approve the tuition agreement with Hogan Learning Academy LLC in Fleetwood, PA, for a special education student at a cost of $365 per day for the 2015 Extended School year (ESY) Program, effective June 23, 2015 through August 5, 2015.

Roll call vote:  

Yes: 7  
No: 0  
Absent: 2 (Ryan, Shrawder)

Motion carried.

Motion made by Randy Burch, seconded by Caecilia Holt, to approve the service of IMR Digital to perform document conversion of the necessary special education files from paper to digital format per the attached fee schedule, to be funded through ACCESS funds.

Roll call vote:  

Yes: 7  
No: 0  
Absent: 2 (Ryan, Shrawder)

Motion carried.

Motion made by Al Darion, seconded by Karl Nolte, to approve the renewal of a contract with Austill’s Rehabilitation Services, Inc. (physical and occupational therapy) for the three-year period of July 1, 2015 through June 30, 2018, at the following rate structure:

<table>
<thead>
<tr>
<th>Rate</th>
<th>2015-2016</th>
<th>2016-2017</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTR/PT</td>
<td>$57.24 per hour</td>
<td>$58.24 per hour</td>
<td>$58.74 per hour</td>
</tr>
<tr>
<td>COTA/PTA</td>
<td>$48.04 per hour</td>
<td>$49.04 per hour</td>
<td>$49.54 per hour</td>
</tr>
</tbody>
</table>

Roll call vote:  

Yes: 7  
No: 0  
Absent: 2 (Ryan, Shrawder)

Motion carried.

Motion made by Al Darion, seconded by Michael Hess, to approve the renewal of an agreement with Teaching Learning Succeeding, LLC (TLS) for professional development training for the 2015-2016 school year.

Roll call vote:  

Yes: 7  
No: 0  
Absent: 2 (Ryan, Shrawder)

Motion carried.

Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Internship Course at the high school for the 2015-2016 school year.

Roll call vote:  

Yes: 7  
No: 0  
Absent: 2 (Ryan, Shrawder)

Motion carried.

Motion made by Michael Hess, seconded by Karl Nolte, to approve the sale of furniture and miscellaneous items via an auction to be held at the Albany Elementary building site on July 11, 2015, immediately following the 10:00 a.m. auction of the building.

Roll call vote:  

Yes: 7  
No: 0  
Absent: 2 (Ryan, Shrawder)

Motion carried.

Motion made by Michael Hess, seconded by Eric Johnson, to approve paying commission of 25% to Dick Henry for auctioning of excess inventory and personal items at the Albany Elementary building site on July 11, 2015.

Roll call vote:  

Yes: 7  
No: 0  
Absent: 2 (Ryan, Shrawder)

Motion carried.

Motion made by Caecilia Holt, seconded by Al Darion, to approve the agreement with SOS to contract the services of Barbara L. Richard for the period of July 1, 2015 to June 30, 2016, for a cost not to exceed $40,000.

Roll call vote:  

Yes: 6  
No: 0  
N/A: 1 (Hess)  
Absent: 2 (Ryan, Shrawder)

Motion carried.
Motion made by Randy Burch, seconded by Michael Hess, to approve the agreement with Direct Energy for the purchase of electricity for the period of July 1, 2015 through June 30, 2017 for a price of 6.349 cents/kWh.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Eshelman Transportation
Motion made by Karl Nolte, seconded by Michael Hess, to approve the agreement with Eshelman Transportation to supply busing to the district from July 1, 2015 through June 30, 2020.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Liability Insurance
Motion made by Randy Burch, seconded by Michael Hess, to approve the renewal of the liability insurance package with Pennsylvania School Boards Association (PSBA) for a one-year agreement beginning July 1, 2015 at a cost of $100,476.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Cleaning of Boilers
Motion made by Karl Nolte, seconded by Randy Burch, to approve the agreement with Yoder's Heating Service, Inc. to service the boilers at Greenwich-Lenhartsville Elementary, Kutztown Elementary, and the District Administration Office buildings for a cost of $940 per building.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Policies – Adoption
Motion made by Al Darion, seconded by Karl Nolte, to approve the second reading and adoption of the following policies:
Policy 000. Board Policy/Procedure/Administrative Regulations
Policy 002. Authority and Powers
Policy 307. Student Teachers/Interns

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

AES Cornerstone
Motion made by Al Darion, seconded by Karl Nolte, to allow the Albany Historical Society to keep the cornerstone of the Albany Elementary building, and to allow them to make the necessary repairs or replacements as necessary.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Adjournment
Motion made by Randy Burch, seconded by Al Darion, to adjourn the meeting at 8:25 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary